



Kenilworth Town Council

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TRANSPARENCY

Date of Approval – 19 October 2023

Date of Review – October 2026

Introduction

The Local Government Transparency Code 2015 (the code) came into effect on 1 April 2015. The code is issued by the Secretary of State for Communities and Local Government in exercise of powers under section 2 of the Local Government, Planning and Land Act 1980, and replaces all previous codes issued in relation to authorities in England under those powers.

Kenilworth Town Council meets the definition of a local authority covered by the requirements of the code. The code requires local authorities in England to publish the following information to ensure local people can see and access data covering; how money is spent, use of assets, decision making and issues important to local people.

Publishing of Information

The following information is published at each Town Council meeting:

- Expenditure, including all that exceeding £500
- Procurement Information
- Minutes of the previous Town Council meeting and all Town Council Committee meetings since the last Town Council meeting

Additionally, the following is reviewed and published **annually**:

- Local Authority Land
- Grants to voluntary, community and social enterprise organisations
- Constitution (Policies)

The following are not applicable to the Council and there is therefore no information to be published:

- Government Procurement Card Transactions - *(not applicable as the Council has no Government Procurement Cards)*
- Social Housing Assets - *(not applicable as the Council does not hold any social housing stock)*
- Organisation Chart – *(not applicable as the Council employs three members of staff in the organisation)*
- Trade Union Facility Time - *(not applicable as the Council has no staff members who are union representatives)*
- Parking Accounts - *(not applicable as the Council has no chargeable parking)*
- Parking Spaces - *(not applicable as the Council has no controlled parking spaces)*
- Senior Salaries – *(not applicable as the Council does not pay above the threshold to any individual staff member)*
- Pay Multiple – *(not applicable due to the small staff numbers)*
- Fraud - *(not applicable as the Council has no staff members undertaking fraud investigation work)*

Kenilworth Town Council complies with the requirements of the code by publishing the information on its website. Hard copies are available from the Town Council office in line with the Council's Publication Scheme.

Full details of the code can be read here: [Local Government Transparency Code 2015](#)

Public attendance at Council meetings

Members of the public and press are encouraged to attend as non-speaking observers the meetings of the Town Council and its Committees. Only in the event of commercial sensitivity, will members of the public and press be excluded from any part of a Council meeting.