

# Kenilworth Town Council

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24 September 2021



## NOTICE OF MEETING

**NOTICE IS HEREBY GIVEN** that a **FINANCE AND GENERAL SERVICES COMMITTEE MEETING** will be held in the Council Chamber at Jubilee House, on **THURSDAY 30 SEPTEMBER 2021 at 7.00pm**, when you are requested to attend.

A handwritten signature in black ink, appearing to read 'M. Kelly'.

Town Clerk

### DECLARATIONS OF INTEREST

Members are reminded of the utmost importance of making declarations of interest in respect of any of the items appearing on the Agenda below. Declarations should be entered on the form circulated with the attendance register, and should be made orally immediately before the item is discussed. Particular care should be taken to ensure that any beneficial or disclosable pecuniary interest has been identified under the provisions of Section 31 of the Localism Act 2011. If the interest is not registered, formal notification of it must be made within 28 days. Members are reminded of the need to also declare predetermination of any matter.

### PUBLIC ACCESS TO THE MEETING

**Any Member of the Public wishing to attend the meeting MUST contact the Clerk on 01926 859155 to discuss and pre-book a seat.**

**Places are extremely limited due to Covid distancing restrictions.**

Unfortunately it is not possible to live-stream the meeting from the Council Chamber and the legislation permitting Councils to hold the meeting remotely has now expired and is not being extended.

## A G E N D A

1. DECLARATIONS OF INTEREST
2. APOLOGIES

3. MINUTES

To **NOTE** the Minutes of the Finance and General Services Committee held on 8 July 2021 (Copy attached at **Enclosure 1**).

4. MATTERS ARISING

(1) ALLOTMENTS – UPDATE ON CURRENT POSITION (FGS.130)

To **NOTE** any update available in relation to the transfer of the Allotment Land at Beehive Hill that is taking place from Warwick District Council to Kenilworth Town Council.

(2) THE POUND (FGS.131)

To discuss and note arrangements for the maintenance and upkeep of the Pound.

5. STANDING MATTERS

(1) 5 MONTH REVIEW OF BUDGET

(i) To **REVIEW** the position regarding spending and budget following the first five months of the financial year, and to receive a verbal update from the RFO. (Income and Expenditure and EMR reports available at **Enclosure 2**).

(ii) To **CONFIRM** timescale and arrangements for submitting budget proposals for consideration at the meeting on 16 December 2021 – for recommendation to Town Council on 13 January 2022.

(2) REVIEW OF GRANTS AWARDED 2020-2021

To **REVIEW** any updates and reports of grants awarded during the 2020-2021 Financial Year.

(3) INTERNAL AUDIT – REPORTS AND ACTION

To **NOTE** the latest report received from the Internal Auditor and identify any actions required.

(4) GRIT BINS

To **NOTE** that any requests for additional Grit Bins should be received by 29 October 2021 and will be discussed at the forthcoming Finance & General Services Meeting on 11 November 2021.

6. NEW MATTERS

(1) APPLICATION FOR GRANT FUNDING – CITIZENS ADVICE

To **DECIDE UPON AN APPLICATION** to Town Council regarding an Application for Funding support in the sum of up to £2560.00 (Copy attached at **Enclosure 3**)

(2) APPLICATION FOR GRANT FUNDING – PARENTING PROJECT

To **DECIDE UPON A RECOMMENDATION** to Town Council regarding an Application for Funding support in the sum of up to £11,315.00 (Copy attached at **Enclosure 4**)

(3) CHRISTMAS ARRANGEMENTS

To **RECEIVE** latest details regarding the proposed Christmas Market and any other available information.

(4) GRANT SUBMITTED TO WARWICKSHIRE COUNTY COUNCILLORS GRANT FUND

To **NOTE** that a Grant of £2,700 for the planting of further Roadside Trees in Kenilworth has been received from the grant fund offered by the Warwickshire County Councillors.

(5) BRAYES BUNGALOW (EPC/ WORKS)

To **NOTE** that the Group Leaders have received the report prepared in relation to options available and will discuss the report and bring any additional proposals for improvements for the property for consideration at a future Town Council meeting.

7. NEXT MEETING

To **NOTE** that the next scheduled meeting of the Finance and General Services Committee will take place on Thursday 11 November 2021, at 7pm.