

KENILWORTH TOWN COUNCIL

Minutes of the Meeting of the Finance and General Services Committee

Commencing at 7.00 pm on Thursday 06 February 2020

PRESENT: Councillor R G Dickson (Chair)

Councillors: P Austin, R J Barry, A G Chalmers, M F Coker, J A Cooke, S A Cooke, A M Dearing, J A Dearing, K S Dickson, T J Drew, G D Hyde, P J Jones, W Milton, J E P Worrall.

Town Clerk: Miss M S Field.

Deputy Town Clerk: Mr N. Eaton.

Three Members of the Public were present. The Press were not represented.

FGS.77 **DECLARATIONS OF INTEREST**

FGS.83	VE 75 Arrangements	Cllr R Dickson	Personal: WDC Member
FGS.89	Application for Grant Funding – Kenilworth Cricket Club	Cllr P Jones	Personal: Committee Member
FGS.93	Application for Grant Funding – The Kenilworth Centre	Cllr R Dickson	Personal: Trustee
FGS.95	Application for Grant Funding – St Johns Family and Well Being Centre	Cllr K Dickson	Personal: Member of Support Group
FGS.97	Application for Grant Funding – Talisman Theatre	Cllr J Cooke	Personal: Friend of Theatre
FGS.97	Application for Grant Funding – Talisman Theatre	Cllr A Dearing	Personal: Patron
FGS.97	Application for Grant Funding – Talisman Theatre	Cllr J Dearing	Personal: Patron
FGS.97	Application for Grant Funding – Talisman Theatre	Cllr K Dickson	Personal: Patron

FGS.78 **APOLOGIES**

Councillors: A J Firth (Indisposed), A J Kennedy (Other Business).

FGS.79 **MINUTES**

Members NOTED the Minutes of the Finance and General Services Committee held on 17 December 2019.

MATTERS ARISING

FGS.80 TOURISM (FGS.6, FGS.23 and FGS.39)

Councillor Alix Dearing reported verbally that having established priorities, active involvement from both Warwick District Council (WDC) and Warwickshire County Council (WCC) was now required. This was in hand with Waymarking and the Town Map remaining urgent.

Members NOTED this update.

FGS.81 REVIEW OF ARRANGEMENTS FOR SHOP WINDOW COMPETITIONS (FGS.13)

Members considered the published Shop Windows Competition Report. Councillor Sam Cooke reported on future electronic voting options, together with potential dates and subjects for future shop window competitions. Discussion took place. Electronic Voting options will be further considered. The following Shop Window Competition themes were AGREED:

14 March -	Spring
09 May -	VE75
Summer -	Commonwealth Games/Sport/ Community
Christmas -	Christmas

Members NOTED this update

FGS.82 TWINNING REPORT (FGS.18 and FGS.26)

Councillor Graham Hyde introduced his published reports on the work of Kenilworth Twinning Association. Members discussed a specific request concerning formalising the friendship relationship with Roccalumera. It was proposed, seconded and:

RECOMMENDED that Kenilworth Town Council changes the “Friendship Protocol” with the town of Roccalumera in Sicily, signed in 2009, into a full Twinning arrangement.
In addition, that the Town Council agrees to work with the Kenilworth Twinning Association to implement this in time for the planned arrival of the Roccalumera delegation in Kenilworth on 24th July 2020.

FGS.83 VE75 ARRANGEMENTS (FGS)

Members NOTED a verbal report from Councillor Kate Dickson and the Town Clerk following meetings held very recently to discuss Kenilworth’s participation in the Bank Holiday Weekend events. The required expenditure including for health and safety / risk assessments, organising road closures, event management and first aid have been agreed in conjunction with the support and advice from the Events Team at Warwick District Council.

Members AGREED that arrangements should be summarised for them in a note and were pleased that a Communications Plan was under development.

FGS.84 CIL (COMMUNITY INFRASTRUCTURE LEVY) ARRANGEMENTS

Consideration of this matter was delegated from the Town Council (minute TC.174 refers).

Councillor J Dearing reported that before any further consideration, a decision process is needed. There will be many claims and suggestions for use of this money. Members AGREED that this matter will be delegated to Group Leaders, who would bring forward a report to the next Finance and General Services Committee in June, prior to final consideration by the Town Council.

Members NOTED the importance of this issue and need for careful consideration. Any decision process needs to be transparent and stands up to scrutiny. The need to work with District and County Councils to maximise effectiveness was also noted.

STANDING MATTERS

FGS.85 REVIEW OF BUDGET/SPENDING AND RECOMMENDATIONS REGARDING EMR TRANSFERS

Members reviewed spending and budget following the first ten months of the financial year with a view to the Clerk collating recommendations to be put before Town Council in February in transferring appropriate sums from current budget to Ear Marked Reserves (EMRs).

The Chair reported that at the end of the financial year funds need to be transferred into appropriate EMRs to cover ongoing commitments.

Members were asked to submit any suggestions to the Town Clerk, who would circulate the latest figures.

Members NOTED this update.

FGS.86 REVIEW OF GRANTS AWARDED 2019-20

Members NOTED receipt of a report on the Carnival, which had been circulated.

FGS.87 INTERNAL AUDIT – REPORTS AND ACTION

Members NOTED that the Quarter 3 internal audit report concluded that all is in good shape and the accounts are well kept with no problem areas.

Thanks were expressed to the Town Clerk and her staff for their work.

FGS.88 CEMETERY

Members NOTED the published Cemetery report.

NEW MATTERS

FGS.89 APPLICATION FOR GRANT / FUNDING –KENILWORTH CRICKET CLUB

Members considered an Application for Funding support in the sum of £630.00 from Kenilworth Cricket Club.

Detailed discussion took place. There was support for the bid, and it was:

RESOLVED that a sum of £630.00 be granted to Kenilworth Cricket Club.

FGS.90 APPLICATION FOR GRANT / FUNDING – KENILWORTH HEARTSAFE

Members considered an Application for Funding support in the sum of £900.00 from Kenilworth Heartsafe.

Detailed discussion took place. There was support for the bid, and it was:

RESOLVED that a sum of £100.00 be granted to Kenilworth Heartsafe.

FGS.91 APPLICATION FOR GRANT / FUNDING –NEW HOPE CHRISTIAN COUNSELLING

Members considered an Application for Funding support in the sum of £1000.00 from New Hope Christian Counselling.

Detailed discussion took place. There was support for the bid, and it was:

RESOLVED that, subject to a condition that none of the funds would be used for proselytisation activities, a sum of £1000.00 be granted to New Hope Christian Counselling.

FGS.92 APPLICATION FOR GRANT / FUNDING –WARWICKSHIRE SCOUT COUNCIL

Members considered an Application for Funding support in the sum of £1066.67 from Warwickshire Scout Council.

Detailed discussion took place. There was support for the bid, and it was:

RESOLVED that a sum of £800.00 be granted to Warwickshire Scout Council.

FGS.93 APPLICATION FOR GRANT / FUNDING –THE KENILWORTH CENTRE

Members considered an Application for Funding support in the sum of £1308.00 from the Kenilworth Centre.

Detailed discussion took place. There was support for the bid, and it was:

RECOMMENDED that a sum of £1308.00 be granted to the Kenilworth Centre.

FGS.94 APPLICATION FOR GRANT / FUNDING –SHAKESPEARE HOSPICE

Members considered an Application for Funding support in the sum of £1350.00 from the Shakespeare Hospice.

Detailed discussion took place. There was support for the bid, and it was:

RECOMMENDED that a sum of £1350.00 be granted to the Shakespeare Hospice.

FGS.95 APPLICATION FOR GRANT / FUNDING – ST JOHNS FAMILY AND WELL BEING CENTRE

Members considered an Application for Funding support in the sum of £2224.82 from the St Johns Family and Well Being Centre.

Detailed discussion took place. There was support for the bid, and it was:

RECOMMENDED that a sum of £2000.00 be granted to the St Johns Family and Well Being Centre.

FGS.96 APPLICATION FOR GRANT / FUNDING – ST JOHNS FAMILY AND WELL BEING CENTRE – PARENTING PROJECT

Members considered an Application for Funding support in the sum of up to £11,315.00 from the St Johns Family and Well Being Centre – Parenting Project.

Detailed discussion took place. There was support for the bid, and it was:

RECOMMENDED that a sum of £11,315.00 be granted to the St Johns Family and Well Being Centre – Parenting Project.

FGS.97 APPLICATION FOR GRANT / FUNDING –TALISMAN THEATRE

Members considered an Application for Funding support in the sum of £20,000.00 from the Talisman Theatre.

Detailed discussion took place. There was support for the bid, and it was:

RECOMMENDED that a sum of £5,332.00 be granted to the Talisman Theatre.

FGS.98 NEXT MEETING

Members NOTED that the next scheduled meeting of the Finance and General Services Committee will take place on 04 June 2020 at 7.00 pm.

The meeting concluded at 9.00 pm.

Signed

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