

Kenilworth Town Council

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27 January 2023



NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that a **FINANCE AND GENERAL SERVICES COMMITTEE MEETING** will be held in the Council Chamber at Jubilee House, on **THURSDAY 2 FEBRUARY 2023, at 7.00pm**, when you are requested to attend.

A handwritten signature in black ink, appearing to be 'M. H. C.', written over a horizontal line.

Town Clerk

DECLARATIONS OF INTEREST

Members are reminded of the utmost importance of making declarations of interest in respect of any of the items appearing on the Agenda below. Declarations should be entered on the form circulated with the attendance register, and should be made orally immediately before the item is discussed. Particular care should be taken to ensure that any beneficial or disclosable pecuniary interest has been identified under the provisions of Section 31 of the Localism Act 2011. If the interest is not registered, formal notification of it must be made within 28 days. Members are reminded of the need to also declare predetermination of any matter.

1. DECLARATIONS OF INTEREST

2. APOLOGIES

3. MINUTES

To **NOTE** the Minutes of the Finance and General Services Committee held on 15 December 2022 (Copy attached at **Enclosure 1**).

4. MATTERS ARISING

(1) CORONATION OF KING CHARLES III TASK & FINISH GROUP (FGS. 361)

To **RECEIVE** a verbal update report from Councillor Michael Coker regarding the plans for the Town for the Coronation Event.

(2) ALLOTMENTS – UPDATE ON CURRENT POSITION (FGS.130, 140, 248, 297, 320, 344)

To **NOTE** any update available in relation to the transfer of the Allotment Land at Beehive Hill that is taking place from Warwick District Council to Kenilworth Town Council.

5. STANDING MATTERS

(1) REVIEW OF GRANTS AWARDED 2021-2022

To **REVIEW** any updates and reports of grants awarded during the 2021-2022 Financial Year.

(2) INTERNAL AUDIT – REPORTS AND ACTION

To **NOTE** any recent report received from the Internal Auditor and identify any actions required.

(3) TWINNING

To **NOTE** any verbal updates from the nominated twinning representatives.

(4) CIL WORKING GROUP UPDATE

To receive and NOTE a report on behalf of the CIL Working Group from Councillor R Barry. (**Enclosure 2**)

(5) REVIEW OF KTC WEBSITES AND SOCIAL MEDIA

(i) To undertake the periodical review of the council's social media platforms, including relevant statistics, comparisons and effectiveness.
(**Report at Enclosure 3**)

(ii) To consider removing the KTC Twitter Account.

6. NEW MATTERS

(1) APPLICATION FOR GRANT FUNDING – SYNC EDUCATION

To **DECIDE UPON A REQUEST** to Kenilworth Town Council regarding an Application for Funding support in the sum of up to £3000.00 (Copy attached at **Enclosure 4**)

(2) APPLICATION FOR GRANT FUNDING – OMEGA COURSE

To **DECIDE UPON A REQUEST** to Town Council regarding an Application for Funding support in the sum of up to £1779.01 (Copy attached at **Enclosure 5**)

(3) APPLICATION FOR GRANT FUNDING – KENILWORTH HELPING HANDS CLUB

To **DECIDE UPON A REQUEST** to Town Council regarding an Application for Funding support in the sum of up to £500.00 (Copy attached at **Enclosure 6**)

(4) APPLICATION FOR GRANT FUNDING –SCOUTS

To **DECIDE UPON A REQUEST** to Town Council regarding an Application for Funding support in the sum of up to £1000.00 (Copy attached at **Enclosure 7**)

(5) TO REVIEW ALLOTMENT RENT 2023-2024 ONWARDS

TO REVIEW and CONSIDER the Allotment Rent for inclusion in the new lease for Financial Year 2023- 2024 onwards.

(6) TO REVIEW ADMINISTRATIVE CHARGE FOR CASTLE PASSES 2023-2024 ONWARDS

TO REVIEW and CONSIDER the charges made for the administration of the Castle Pass scheme for residents.

(7) CONFIRMATION OF NEW/ RENEWAL SUBSCRIPTIONS DURING FINANCIAL YEAR 2023-2024

TO REVIEW and CONFIRM the renewal of various subscriptions for the forthcoming financial year.

WARWICKSHIRE ASSOCIATION OF LOCAL COUNCILS £650

NATIONAL ALLOTMENTS SOCIETY £55

OPEN SPACES SOCIETY £45

SOCIETY OF LOCAL COUNCIL CLERKS £296

7. NEXT MEETING

To **NOTE** that the provisional date for the next meeting of the Finance and General Services Committee will take place on Thursday 18 May 2023, at 7pm.