PROPOSALS FOR BUDGET 2023 -2024

ENCLOSURE 14

EXPENDITURE		BUDGET	BUDGET	OPTION 2	OPTION 1	
101	**Administration**	2021-2022	2022-2023	2023-24	2023-24	
4001	Gross Salaries	85,000	95,000	105,000	105,000	Staff changes
4008	Staff Training (& Members)	1000	1000	1000	1000	New Council / councillors
4009	Staff travel	100	100	0	0	Minimal now with part wfh
4020	Misc Expenses	750	750	800	800	Can include any travel/mileage
4021	Phone/broadband	2500	500	500	500	BT bill only. VOIP moved under IT support
4022	Postage	500	500	750	750	Castle passes & Xmas cards only
4023	Stationery	1300	1000	1000	1000	Less paper use and utlising current stock, includes extra card printer supplies
4025	Insurance	2000	2002	2300	2300	Part of 3 year policy
4026	Subscriptions/Memb Fees	450	1175	3000	3000	Reflects slight annual increases and proposed membership of WALC (£2376) and NAS, Open Spaces, SLCC,
4027	Photocopier	600	600	1000	1000	Includes copying of flyers and other promotional material for events etc
4028	IT Support & Maintenance	8000	6000	6000	6000	Monthly IT contract, MS Office monthly rates, Cloud, PSTN, Spanning backup and hosting of kenilworth.org (email addresses) Allows for upgrades eg Adobe
	Website & social media		4000	4000	4000	Retainer contract re websites, Hosting of 2 websites, domain names, and associated toolkit including Hootsuite.
4051	Bank charges			100	100	Charges - re paying in cash (castle passes)
4055	Audit external	600	600	600	600	
4056	Audit internal	1000	1000	1000	1000	
4057	Accountancy & professional support	1750	2000	2000	2000	Hosting of and provision of Accounting software, Year End Closedown. Out sourced Payroll.
4058	Legal fees	500	500	500	500	
4219	Annual Meeting	750	750	750	750	
4014	Jubilee House Service Charge	10000	10000	20000	20000	

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4010	Rates	500	500	500	500	
4221	Election Expenses	10000	16000	15000	15000	Currently £25k in EMR (last bill £31,600) Includes bi-election fund
4713	~~Grit bins Maintenance~~	0	0	0	0	
4290	Boxing Day	850	850	900	900	
	Christmas Lights Maintenance	7000	8000	8000	8000	Storage, cleaning and insurance of owned Christmas Lights agreed until end of Christmas 2023
	sub-totals	**135,150**	**152,827**	**174,700**	**174,700**	
102	**Civic**					
4009	Civic Travel	4000	3000	2500	2500	Deputy not confirmed intended usage
4201	Mayoral Allowance	2000	2000	2000	2000	
4211	Civic Hospitality	7500	6000	6000	7500	
4216	Civic Regalia	1000	1000	1000	1000	Repairs needed, Past Mayor badges needed
4225	Civic Tickets	500	500	500	500	
	sub-totals	**15,000**	**12,500**	**12,000**	**13,500**	
108 / 109	**Grants/Projects**					
4712	Remembrance expenses	1200	1200	1200	1200	
4713	Grit Bins	300	300	300	300	
4900	General projects & grants	35000	35000	35000	35000	
4903	~~Shop Window Competition~~	500	0	0	0	Absorbed into TCWG can use WG initiative £
	~~VE75 **C'wealth Games street decoratio**~~	0	5000	0	0	
	Working Group initiatives - grant reqs	10000	5000	1000	5000	
	Ex WDC Watering/ planting costs	1700	2000	2300	2300	Council agreed to meet costs - WDC invoice
	Town events support eg Carnival Festiv	15000	15000	17000	15000	
	~~Tourism Development~~	10000	0	0	0	Amalgamated into WG Initiatives
108/4723	Christmas Illuminations	5000	6000	6000	6000	Lights installation contract awarded at c£16k p/a, WDC to contribute £8k, Lights Committee to raise and contribute £2k

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	Communications development project	4000	0	0	0	Amalgamated into WG Initiatives
	sub-totals	82,700	69,500	62,800	64,800	
	Brayes Bungalow					
4012	Water/sewerage	300	300	0	0	Move to water meter
4041	Maintenance	250	250	250	250	
	sub-totals	550	550	250	250	
	TOTAL	233,400	235,377	249,750	253,250	
	INCOME					
INCOME	Brayes Bungalow	2952	2952	6000	6000	Estimated minimum
	Allotments	1470	1470	1740	1750	New lease - increase of rent
	Castle Passes - estimated	4000	4000	8000	6000	Assuming normality
	Interest - estimated	250	75	2000	2000	
	Transfer from General Reserves	40800	22600	2500	12792	This is purely based on setting the precept increase at 10%
	CIL Admin Fee			15000		5% of £300K awarded in 23/24
	Budget out turn underspend					Not yet known
	TOTAL (ESTIMATED) INCOME	49,472	31,097	35,240	28,542	

PRECEPT **Calculation for Precept -**

Budget requirement	233,400	235,377	249,750	253,250	
income	49,472	31,097	35,240	28,542	
Budget reqt for precept calculation	183,928	204,280	214,510	224,708	Precept increase of 10% shown for illustrative purposes
Precept Amount declared to WDC £	183,928	204,280	214,510	224,708	
Precept Amount £	**18.83**	**20.71**	**21.75**	**22.78**	