



REQUEST FOR FUNDING FOR SPECIFIC PROJECT

FINANCIAL YEAR 2022 -2023

DATE: 16 / 01 / 2023

TO: KENILWORTH TOWN COUNCIL / FINANCE & GENERAL SERVICES COMMITTEE.**Please read the Project Support Grant Criteria before completing this form**

NAME / GROUP & MAIN CONTACT	Kenilworth Helping Hands Club
PROJECT TITLE	Day Trip to the Cotswolds
TOTAL SUM REQUESTED	£500
COSTING OF PROJECT WITH FULL DETAILED BREAKDOWN	Estimated costs (for 50 participants): Coach (£800), Entry to Wildlife Park (£400), Picnic lunch (£250), Entry to Model Village (£225) Total estimated cost = £1675
DETAILS OF OTHER SOURCES OF FUNDING APPLIED FOR AND NAMES OF PARTNER ORGANISATIONS IF PROJECT IS JOINT/ MULTI GROUPS AND DETAILS OF FUNDING SUPPORT REQUESTS MADE BY THEM	We will be applying for similar sums from other council grant funds and from local charitable societies (inc. the Lions and Round Table).
PLEASE CONFIRM THAT YOU HAVE ENCLOSED YOUR MOST RECENT AUDITED BALANCE SHEET OR EQUIVALENT.	Being a small charity we are not required to produce audited accounts. Instead, we have provided a summary of Club assets (as at the end of our last financial year) in the 'Other information' box below.
TIMESCALE / DATE OF EVENT	June 2023
NUMBER OF KENILWORTH RESIDENTS TO BENEFIT	Up to 30 disabled members plus 20 volunteers / carers, all of whom live within the Kenilworth area and the majority of whom live in Kenilworth.
OTHER INFORMATION IN SUPPORT OF THE APPLICATION	
Kenilworth Helping Hands Club is social club for adults with physical and learning disabilities, who live in the Kenilworth area. We have over 30 members, with a variety of disabilities, including autism, Down's syndrome, cerebral palsy, severe learning difficulties, deafness and other physical and learning disabilities. Our purpose is to promote the welfare of our disabled members through a range of social, physical, cultural and educational activities. We do this through a variety of organised events, meeting on Friday evenings in term time at Thorns Infants School, and by providing an annual seaside holiday in May. Continue overleaf if required.	

The pandemic has had a major impact on our members, severely limiting opportunities for social interaction and other activities, affecting both mental and physical wellbeing. Kenilworth Helping Hands Club was unable to operate for over two years, and was left with a reduced number of volunteers when we managed to reopen in the summer of 2022. As a result, we are unable to fully staff the annual holiday, which would have occurred in May 2023. Instead, we are planning a Day Trip to the Cotswolds, which is the subject of this application for funds.

Our plan is hire a coach to take up to 30 disabled members, plus up to 20 volunteers and carers, to the Cotswolds for the day. This will include a visit to the Cotswolds Wildlife Park & Gardens near Bradwell village. Benefits to our members include opportunities to learn about animals & wildlife, to discover the Cotswolds, to socialise with friends and to learn independent living skills. We will reinforce these benefits at a club event in the autumn, sharing photos and stories about what we learned on the day. For some of our members, who are unable to afford a holiday, this will be an event to look forward to and remember.

Kenilworth Helping Hands Club is a registered charity (no. 510506). Our assets, as of 31 August 2022 were as follows:

Current Assets	
Cash in bank	: £16,400
Fixed Assets	
Buildings (shed)	: £4,000
Equipment	: £2,000
Total Assets	: £22,400

The cash number is based on cash accounting principles, and include over £1200 of contributions paid by (and hence owed to) members for the 2020 holiday, which did not occur due to the pandemic.

When operating fully, our annual expenditure is approximately £11,000.

Data Protection Statement

The information which you give when completing your application form will be used in accordance with the Data Protection Act 1998 and for the following purposes: to enable the organisation to create an electronic and paper record of your application; to enable the application to be processed; to enable the organisation to compile statistics, or to assist other organisations to do so, provided that no statistical information that would identify you as an individual will be published. The information will be kept securely, and will be kept no longer than necessary.

PLEASE RETURN THE COMPLETED FORM AND ENCLOSURES TO

**THE TOWN CLERK
KENILWORTH TOWN COUNCIL**

VIA EMAIL TO kentc@kenilworth.org

On your covering email – please confirm the following

Name and contact email and daytime telephone number.

Bank details – name and address of payee, bank sort code and account number