

Kenilworth Town Council

Jubilee House, Smalley Place, Kenilworth, CV8 1QG

Telephone: 01926 859155

E-mail: kentc@kenilworth.org

8 December 2023



NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that a **FINANCE AND GENERAL SERVICES COMMITTEE MEETING** will be held in the Council Chamber at Jubilee House, on **THURSDAY 14 DECEMBER 2023, at 7.00pm**, when you are requested to attend.

A handwritten signature in black ink, appearing to read 'M. Kelly', written over a horizontal line.

Town Clerk

DECLARATIONS OF INTEREST

Members are reminded of the utmost importance of making declarations of interest in respect of any of the items appearing on the Agenda below. Declarations should be entered on the form circulated with the attendance register, and should be made orally immediately before the item is discussed. Particular care should be taken to ensure that any beneficial or disclosable pecuniary interest has been identified under the provisions of Section 31 of the Localism Act 2011. If the interest is not registered, formal notification of it must be made within 28 days. Members are reminded of the need to also declare predetermination of any matter.

1. DECLARATIONS OF INTEREST
2. APOLOGIES
3. MINUTES

To **NOTE** the Minutes of the Finance and General Services Committee held on 28 September 2023 (Copy attached at **Enclosure 1**).

4. MATTERS ARISING

(1) REVIEW OF CHRISTMAS EVENTS 2023 / DATE FOR 2024 (FGS. 27)

- (a) To **RECEIVE** a verbal update report from Councillor Peter Jones on behalf of the Illuminations Committee regarding the Lights Switch On events, and the various festive initiatives taking place within the Town.
- (b) To **RECEIVE** a verbal report and results of the Shop Window Competition.

- (c) To **DISCUSS AND CONFIRM** the dates for Lights Switch On 2024. Suggested dates from WDC are Friday 29th November and Sunday 1st December 2024

(2) ALLOTMENTS – UPDATE ON CURRENT POSITION (FGS.130, 140, 248)

To **NOTE** any update available in relation to the transfer of the Allotment Land at Beehive Hill that is taking place from Warwick District Council to Kenilworth Town Council, and the draft lease.

5. STANDING MATTERS

(1) REVIEW OF GRANTS AWARDED 2022-2023

To **REVIEW** any updates and reports of grants awarded during the 2022-2023 Financial Year.

(2) INTERNAL AUDIT – REPORTS AND ACTION

To **NOTE** any recent report received from the Internal Auditor and identify any actions required.

(3) TWINNING

To **NOTE** any verbal updates from the nominated twinning representatives.

(4) CIL WORKING GROUP UPDATE

To **RECEIVE** a verbal update report on behalf of the CIL Working Group from Councillor K Dickson. To **NOTE** any further information available regarding CIL outstanding award payments to be made, including timescales.

6. NEW MATTERS

(1) APPLICATION FOR CORE FUNDING –THEKENILWORTHCENTRE

To **DECIDE UPON A RECOMMENDATION** to Town Council regarding an Application for Core Funding support in the sum of up to £75,000.00 over a 3 year period. (Copy attached at **Enclosure 2**)

(2) APPLICATION FOR GRANT FUNDING – KENILWORTH OVER 30s SWIMMING CLUB

To **DECIDE UPON A REQUEST** to Kenilworth Town Council regarding an Application for Funding support in the sum of up to £1000.00 (Copy attached at **Enclosure 3**)

(3) APPLICATION FOR GRANT FUNDING –PARENTING PROJECT

To **MAKE A RECOMMENDATION** to Town Council regarding an Application for Funding support in the sum of up to £9600.00 (Copy attached at **Enclosure 4**)

(4) APPLICATION FOR GRANT FUNDING –SHAKESPEARE HOSPICE

To **DECIDE UPON A REQUEST** to Town Council regarding an Application for Funding support in the sum of up to £2500.00 (Copy attached at **Enclosure 5**)

(5) APPLICATION FOR GRANT FUNDING –THE KENILWORTH CENTRE

To **DECIDE UPON A REQUEST** to Town Council regarding an Application for Funding support in the sum of up to £3756.48 (Copy attached at **Enclosure 6**)

(6) APPLICATION FOR GRANT FUNDING – COMPASSIONATE KENILWORTH

To **DECIDE UPON A REQUEST** to Town Council regarding an Application for Funding support in the sum of up to £3295.88 (Copy attached at **Enclosure 7**)

(7) APPLICATION FOR GRANT FUNDING –ARTS UPLIFT, COMMUNITY INTEREST COMPANY

To **DECIDE UPON A REQUEST** to Town Council regarding an Application for Funding support in the sum of up to £3,000.00 (Copy attached at **Enclosure 8**)

(8) EXTENSION OF EXISTING CONTRACT AND ARRANGEMENTS FOR CHRISTMAS ILLUMINATION STORAGE

To discuss and recommend to TOWN COUNCIL a one year extension of the current contract with Turnock Ltd for the sum of £7322.00 (excl vat)

(9) BUDGET AND PRECEPT FOR FINANCIAL YEAR 2024-2025

TO CONSIDER the option submitted following discussion at a recent meeting by the Group Leaders **AND RECOMMEND**:

a. the main budget figures for the Financial Year 2024-25 and to review the outline future planning requirements beyond that point.

b. the precept to be set for the financial year 2024 - 2025. The current year Band D figure is set at £22.78 per household. The balance of funding beyond that provided by the precept, and other identified income, is drawn from the General reserves as indicated.

The Proposal for the Budget is attached at **Enclosure 9**

The Chair's Notes regarding Forecasts are attached at **Enclosure 10**

(10) EVENTS TO MARK DDAY 80

To **DISCUSS** the opportunity to hold events in the town to mark the 80th Anniversary of D Day in June 2024.

(11) GRIT BINS AND ADVERSE WEATHER

To **NOTE** the Report produced on Grit Bins and to receive a verbal update on plans to assist residents in the event of adverse weather. (**Enclosure 11**)

7. NEXT MEETING

To **NOTE** that the next scheduled meeting of the Finance and General Services Committee will take place on Thursday 1 February 2024, at 7pm.