ENCLOSURE 10

Detailed Income & Expenditure by Budget Heading 23/11/2023

Month No: 7 | **Cost Centre Report**

		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101	ADMINISTRATION								
1001	Letting Income	0	90	0	(90)			0.0%	
1031	Adm Castle Pass	490	4,070	6,000	1,930			67.8%	
1076	Precept	0	227,500	227,500	0			100.0%	
1096	Bank Interest Received	1,023	6,714	2,000	(4,714)			335.7%	
	ADMINISTRATION :- Income	**1,513**	**238,374**	**235,500**	**(2,874)**			**101.2%**	**0**
4001	Salaries	7,503	52,518	91,800	39,282		39,282	57.2%	
4002	Employers NIC	722	5,051	8,800	3,749		3,749	57.4%	
4003	Employers S/Annuation	375	2,626	4,400	1,774		1,774	59.7%	
4008	Training	(74)	672	1,000	328		328	67.2%	
4010	Rating Demand	0	0	500	500		500	0.0%	
4014	Service Charge/Maintenance	0	(5,329)	20,000	25,329		25,329	(26.6%)	
4020	Miscellaneous Expenses	3	202	800	598		598	25.3%	
4021	Telephone/Fax/Broadband	116	349	500	151		151	69.8%	
4022	Postage	0	748	750	2		2	99.7%	
4023	Stationery	140	741	1,000	259		259	74.1%	
4025	Insurance	2,498	2,498	2,300	(198)		(198)	108.6%	
4026	Subscriptions/Memb'ship Fees	0	2,431	3,000	569		569	81.0%	
4027	Photocopier and Charges	77	463	1,000	537		537	46.3%	
4028	IT Support / MTCE	573	3,266	6,000	2,734		2,734	54.4%	
4033	Website & Social media	195	797	4,000	3,203		3,203	19.9%	
4045	Equipment/Furniture Purchase	0	2,067	0	(2,067)		(2,067)	0.0%	1,462
4051	Bank Charges	11	100	100	(0)		(0)	100.2%	
4055	Audit - External	0	0	600	600		600	0.0%	
4056	Audit - Internal	500	400	1,000	600		600	40.0%	
4057	Accountancy & Support	120	394	2,000	1,606		1,606	19.7%	
4058	Legal Fees	25	25	500	475		475	5.0%	
	ADMINISTRATION :- Indirect Expenditure	**12,783**	**70,019**	**150,050**	**80,031**	**0**	**80,031**	**46.7%**	**1,462**
	Net Income over Expenditure	**(11,270)**	**168,355**	**85,450**	**(82,905)**				
6000	plus Transfer from EMR	0	1,462						
	Movement to/(from) Gen Reserve	**(11,270)**	**169,817**						
102	CIVIC EXPENSES								
4009	Travel	45	453	2,500	2,047		2,047	18.1%	
4201	Mayor's Allowance	0	1,000	2,000	1,000		1,000	50.0%	
4211	Civic Hospitality	549	1,935	6,000	4,065		4,065	32.3%	
4216	Civic Insignia/Regalia	0	(1,005)	1,000	2,005		2,005	(100.5%)	
4219	Annual Meeting	0	648	750	102		102	86.4%	

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ENCLOSURE 10

		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4221	Elections Expenses	0	0	15,000	15,000		15,000	0.0%	
4225	Civic Hosp. Tickets	0	135	500	365		365	27.0%	
	CIVIC EXPENSES :- Indirect Expenditure	**594**	**3,166**	**27,750**	**24,584**	**0**	**24,584**	**11.4%**	**0**
	Net Expenditure	**(594)**	**(3,166)**	**(27,750)**	**(24,584)**				
103	COMMUNITY INFRASTRUCTURE LEVY								
1082	WDC CIL transfer	104,758	158,186	0	(158,186)			0.0%	158,186
	COMMUNITY INFRASTRUCTURE LEVY :- Income	**104,758**	**158,186**	**0**	**(158,186)**				**158,186**
4018	CIL Expenditure	0	26,916	0	(26,916)		(26,916)	0.0%	26,916
	COMMUNITY INFRASTRUCTURE LEVY :- Indirect Expenditure	**0**	**26,916**	**0**	**(26,916)**	**0**	**(26,916)**		**26,916**
	Net Income over Expenditure	**104,758**	**131,269**	**0**	**(131,269)**				
6000	plus Transfer from EMR	0	26,916						
6001	less Transfer to EMR	104,758	158,186						
	Movement to/(from) Gen Reserve	**0**	**0**						
108	GRANTS & DONATIONS (incl S137)								
4712	Projects - Remembrance Expense	0	640	1,200	561		561	53.3%	
4713	Grit Bins - Maintain/Repair	0	0	300	300		300	0.0%	
4723	Christmas Illuminations	0	0	6,000	6,000		6,000	0.0%	
4724	Christmas Lights Maintenance	0	0	8,000	8,000		8,000	0.0%	
4922	Working Group Inititives	0	386	3,000	2,614		2,614	12.9%	
4923	Town Events Support	8,000	8,000	15,000	7,000		7,000	53.3%	
4930	Ex WDC Watering/Planting costs	2,192	2,192	2,300	108		108	95.3%	
	GRANTS & DONATIONS (incl S137) :- Indirect Expenditure	**10,192**	**11,217**	**35,800**	**24,583**	**0**	**24,583**	**31.3%**	**0**
	Net Expenditure	**(10,192)**	**(11,217)**	**(35,800)**	**(24,583)**				
109	TOWN PROJECTS								
1017	WDC - Coronation Contribution	0	5,000	0	(5,000)			0.0%	5,000
1078	WCC Contribution	0	7,000	0	(7,000)			0.0%	7,000
	TOWN PROJECTS :- Income	**0**	**12,000**	**0**	**(12,000)**				**12,000**
4900	Projects - Unspecified Allocat	16,850	16,850	35,000	18,150		18,150	48.1%	
4907	Projects - Coronation	0	6,864	0	(6,864)		(6,864)	0.0%	6,864
4915	Special Projects	0	4,106	0	(4,106)		(4,106)	0.0%	
4924	Wayfinding	1,795	35,295	0	(35,295)		(35,295)	0.0%	35,295
	TOWN PROJECTS :- Indirect Expenditure	**18,645**	**63,115**	**35,000**	**(28,115)**	**0**	**(28,115)**	**180.3%**	**42,159**
	Net Income over Expenditure	**(18,645)**	**(51,115)**	**(35,000)**	**16,115**				
6000	plus Transfer from EMR	1,795	42,159						
6001	less Transfer to EMR	0	12,000						

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ENCLOSURE 10

		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
	Movement to/(from) Gen Reserve	**(16,850)**	**(20,956)**						
202	GATEHOUSE								
4290	Boxing Day Open Day	0	0	900	900		900	0.0%	
	GATEHOUSE :- Indirect Expenditure	**0**	**0**	**900**	**900**	**0**	**900**	**0.0%**	**0**
	Net Expenditure	**0**	**0**	**(900)**	**(900)**				
203	ALLOTMENTS								
1011	Rent Received	0	0	1,750	1,750			0.0%	
	ALLOTMENTS :- Income	**0**	**0**	**1,750**	**1,750**			**0.0%**	**0**
	Net Income	**0**	**0**	**1,750**	**1,750**				
204	BRAYS BUNGALOW								
1011	Rent Received	800	5,600	6,000	400			93.3%	
	BRAYS BUNGALOW :- Income	**800**	**5,600**	**6,000**	**400**			**93.3%**	**0**
4034	Buildings Management	80	320	0	(320)		(320)	0.0%	
4041	Buildings Maintenance	225	1,472	250	(1,222)		(1,222)	588.6%	1,492
	BRAYS BUNGALOW :- Indirect Expenditure	**305**	**1,792**	**250**	**(1,542)**	**0**	**(1,542)**	**716.6%**	**1,492**
	Net Income over Expenditure	**495**	**3,808**	**5,750**	**1,942**				
6000	plus Transfer from EMR	225	1,492						
	Movement to/(from) Gen Reserve	**720**	**5,300**						
	Grand Totals:- Income	**107,071**	**414,160**	**243,250**	**(170,910)**			**170.3%**	
	Expenditure	**42,519**	**176,225**	**249,750**	**73,525**	**0**	**73,525**	**70.6%**	
	Net Income over Expenditure	**64,552**	**237,935**	**(6,500)**	**(244,435)**				
	plus Transfer from EMR	**2,020**	**72,028**						
	less Transfer to EMR	**104,758**	**170,186**						
	Movement to/(from) Gen Reserve	**(38,186)**	**139,778**						

ENCLOSURE 10

A/c	Description	Actual		
	Current Assets			
105	VAT Control	3,118		
200	Current/Deposit Account	544,416		
225	CCLA	250,000		
230	Petty Cash	200		
	Total Current Assets		**797,734**	
	Current Liabilities			
526	S/Annuation Due	555		
	Total Current Liabilities		**555**	
	Net Current Assets			**797,179**
	Total Assets less Current Liabilities			**797,179**
	Represented by :-			
300	Current Year Fund	237,935		
310	General Reserve	64,711		
330	EMR Equipment Upgrades	5,476		
331	EMR CIL	404,879		
340	EMR Election Fund	25,032		
341	EMR Planting Trees	1,454		
342	EMR Wayfinder	2,987		
344	EMR Brays Bungalow Fund	10,608		
345	EMR Civic Insignia	2,522		
346	EMR Castle Green	7,140		
347	EMR Wrking Group Initiatives	8,981		
349	EMR Grit Bins	1,684		
353	EMR Staff & Training Costs	5,451		
354	EMR Coronation Celebrations	8,136		
363	EMR Legal fees	8,476		
365	EMR Special Project Fund	1,269		
371	EMR Adverse Weather Fund	437		
	Total Equity			**797,179**

ENCLOSURE 10

Date : 23/11/2023 **Kenilworth Town Council Current Year** Page 1

Time: 18:35 Trial Balance for Month No: 7 User : MSF

Account Number Order

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
105	VAT Control			3,118.11	
200	Current/Deposit Account			544,416.12	
225	CCLA			250,000.00	
230	Petty Cash			200.00	
310	General Reserve				162,868.91
330	EMR Equipment Upgrades				5,475.71
331	EMR CIL				404,878.96
340	EMR Election Fund				25,031.59
341	EMR Planting Trees				1,454.19
342	EMR Wayfinder				2,987.00
344	EMR Brays Bungalow Fund				10,608.36
345	EMR Civic Insignia				2,522.25
346	EMR Castle Green				7,139.50
347	EMR Wrking Group Initiatives				8,981.00
349	EMR Grit Bins				1,684.30
353	EMR Staff & Training Costs				5,451.09
354	EMR Coronation Celebrations				8,136.37
363	EMR Legal fees				8,475.70
365	EMR Special Project Fund				1,269.39
371	EMR Adverse Weather Fund				437.20
526	S/Annuation Due				555.19
1001	Letting Income	101	ADMINISTRATION		90.00
1011	Rent Received	204	BRAYS BUNGALOW		5,600.00
1017	WDC - Coronation Contribution	109	TOWN PROJECTS		5,000.00
1031	Adm Castle Pass	101	ADMINISTRATION		4,070.00
1076	Precept	101	ADMINISTRATION		227,500.00
1078	WCC Contribution	109	TOWN PROJECTS		7,000.00
1082	WDC CIL transfer	103	COMMUNITY INFRASTRUCTURE		158,185.63
1096	Bank Interest Received	101	ADMINISTRATION		6,714.07
4001	Salaries	101	ADMINISTRATION	52,518.06	
4002	Employers NIC	101	ADMINISTRATION	5,050.78	
4003	Employers S/Annuation	101	ADMINISTRATION	2,625.84	
4008	Training	101	ADMINISTRATION	672.00	
4009	Travel	102	CIVIC EXPENSES	453.00	
4014	Service Charge/Maintenance	101	ADMINISTRATION		5,329.00
4018	CIL Expenditure	103	COMMUNITY INFRASTRUCTURE	26,916.27	
4020	Miscellaneous Expenses	101	ADMINISTRATION	202.21	
4021	Telephone/Fax/Broadband	101	ADMINISTRATION	349.02	
4022	Postage	101	ADMINISTRATION	748.00	
4023	Stationery	101	ADMINISTRATION	740.94	
4025	Insurance	101	ADMINISTRATION	2,498.15	
4026	Subscriptions/Memb'ship Fees	101	ADMINISTRATION	2,431.00	
4027	Photocopier and Charges	101	ADMINISTRATION	463.33	
4028	IT Support / MTCE	101	ADMINISTRATION	3,265.51	
4033	Website & Social media	101	ADMINISTRATION	797.26	
4034	Buildings Management	204	BRAYS BUNGALOW	320.00	
4041	Buildings Maintenance	204	BRAYS BUNGALOW	1,471.52	
4045	Equipment/Furniture Purchase	101	ADMINISTRATION	2,066.81	
4051	Bank Charges	101	ADMINISTRATION	100.21	
4056	Audit - Internal	101	ADMINISTRATION	400.00	
4057	Accountancy & Support	101	ADMINISTRATION	393.60	
4058	Legal Fees	101	ADMINISTRATION	25.20	
4201	Mayor's Allowance	102	CIVIC EXPENSES	1,000.00	

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ENCLOSURE 10

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
4211	Civic Hospitality	102	CIVIC EXPENSES	1,935.43	
4216	Civic Insignia/Regalia	102	CIVIC EXPENSES		1,005.00
4219	Annual Meeting	102	CIVIC EXPENSES	648.00	
4225	Civic Hosp. Tickets	102	CIVIC EXPENSES	135.00	
4712	Projects - Remembrance Expense	108	GRANTS & DONATIONS (incl	639.50	
4900	Projects - Unspecified Allocat	109	TOWN PROJECTS	16,850.00	
4907	Projects - Coronation	109	TOWN PROJECTS	6,863.63	
4915	Special Projects	109	TOWN PROJECTS	4,106.00	
4922	Working Group Initiatives	108	GRANTS & DONATIONS (incl	385.70	
4923	Town Events Support	108	GRANTS & DONATIONS (incl	8,000.00	
4924	Wayfinding	109	TOWN PROJECTS	35,295.00	
4930	Ex WDC Watering/Planting costs	108	GRANTS & DONATIONS (incl	2,191.67	
6000	Transfer from EMR	101	ADMINISTRATION		1,461.67
6000	Transfer from EMR	103	COMMUNITY INFRASTRUCTURE		26,916.27
6000	Transfer from EMR	109	TOWN PROJECTS		42,158.63
6000	Transfer from EMR	204	BRAYS BUNGALOW		1,491.52
6001	Transfer to EMR	103	COMMUNITY INFRASTRUCTURE	158,185.63	
6001	Transfer to EMR	109	TOWN PROJECTS	12,000.00	
			Trial Balance Totals :	**1,150,478.50**	**1,150,478.50**
			Difference	**0.00**	

ENCLOSURE 10

Date: 23/11/2023 | **Kenilworth Town Council Current Year** | **Page: 1**

Time 18:36 | **Cashbook 1** | **User: MSF**

CURRENT/DEPOSIT ACCT | **For Month No: 7**

Receipts for Month 7 — **Nominal Ledger Analysis**

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	**480,083.92**					**480,083.92**	
	Banked **03/10/2023**	**1,023.40**						
	CCLA	1,023.40			1096	101	1,023.40	CCLA Interest
	Banked **05/10/2023**	**800.00**						
	M Berry	800.00			1011	204	800.00	Oct Rent Brayes Bungalow
	Banked **27/10/2023**	**104,757.68**						
	WDC Creditors	104,757.68			1082	103	104,757.68	Oct CIL Receipts
					331		104,757.68	Oct CIL Receipts
					6001	103	-104,757.68	Oct CIL Receipts
	Banked **31/10/2023**	**455.00**						
	Castle Passes	455.00			1031	101	455.00	Castle Passes
	Banked **31/10/2023**	**35.00**						
	Castle Passes	35.00			1031	101	35.00	Castle Passes (Cash)
	Total Receipts for Month	107,071.08	0.00	0.00			107,071.08	
	Cashbook Totals	587,155.00	0.00	0.00			587,155.00	

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Payments for Month 7 **Nominal Ledger**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
02/10/2023	AccountAble	BP135	36.00		6.00	4057	101	30.00	Payroll costs Sept 23
05/10/2023	Pittaway Thompson	BP136	96.00		16.00	4034	204	80.00	Brayes Bungalow Mgt Fee
05/10/2023	Pittaway Thompson	BP137	225.00			4041	204	225.00	Brayes Bungalow Maintenance
						344	0	-225.00	Brayes Bungalow Maintenance
						6000	204	225.00	Brayes Bungalow Maintenance
18/10/2023	Black Spiral Design	BP138	195.00			4033	101	195.00	Qrtly Website Maintenance
18/10/2023	Colbek Systems Ltd	BP139	477.52		79.59	4028	101	397.93	Monthly IT Support
18/10/2023	IS Group	BP140	2,154.00		359.00	4924	109	1,795.00	Wayfinding Archeaological Cost
						342	0	-1,795.00	Wayfinding Archeaological Cost
						6000	109	1,795.00	Wayfinding Archeaological Cost
18/10/2023	WALC	BP141	19.20		3.20	4008	101	16.00	Staff Training
18/10/2023	Warwick District Council	BP142	2,191.67			4930	108	2,191.67	Annual Planting & Watering
18/10/2023	Microshade	BP143	107.64		17.94	4057	101	89.70	Rialtas Hosting Fee
18/10/2023	Quicknet	BP144	210.00		35.00	4028	101	175.00	Annual Domain Costs
18/10/2023	Zurich Insurance	BP145	2,498.15			4025	101	2,498.15	Annual Insurance Cost
18/10/2023	British Telecom	BP146	139.61		23.27	4021	101	116.34	Qrtly Telephone costs
18/10/2023	The Club Company	BP147	473.75		78.96	4211	102	394.79	Civic Dinner Deposit
18/10/2023	KTown Cars	BP148	45.00			4009	102	45.00	Mayoral Car
21/10/2023	HSBC	BP149	10.60			4051	101	10.60	Bank Charges
23/10/2023	Chamber of Trade	BP150	2,250.00			4900	109	1,250.00	Community Grant
						4923	108	1,000.00	Community Grant
23/10/2023	Citizens Advice	BP151	2,600.00			4900	109	2,600.00	Community Grant
23/10/2023	New Hope Christian Counselling	BP152	3,500.00			4900	109	3,500.00	Community Grant
23/10/2023	the Kenilworth Centre	BP153	9,000.00			4900	109	9,000.00	Community Grant
23/10/2023	Kenilworth Lions	BP154	1,000.00			4923	108	1,000.00	Community Grant
23/10/2023	Kenilworth Lions	BP155	500.00			4900	109	500.00	Community Grant
24/10/2023	Kenilworth Arts Festival	BP156	6,000.00			4923	108	6,000.00	Community Grant
26/10/2023	G Hollingsworth	BP157	3.45			4020	101	3.45	Milk & Parking costs
26/10/2023	Lesar UK Ltd	BP158	167.98		28.00	4023	101	139.98	Castle Pass Printer Ribbon
26/10/2023	M Field	BP159	184.87		30.81	4211	102	154.06	Civic Reception Refreshments
26/10/2023	Salaries	BP160-162	5,881.68			520		5,881.68	Oct Staff Salaries
26/10/2023	HMRC	BP163	2,162.37			525		2,162.37	Oct Tax & NIC
26/10/2023	Phillips & Becker	BP164	300.00		50.00	4056	101	250.00	Q1 Audit Costs
26/10/2023	Nectere Ltd (Jacksons)	BP165	92.19		15.36	4027	101	76.83	Monthly Photocopier Costs
26/10/2023	G Hollingsworth	BP166	25.20			4058	101	25.20	National Archive Chg Brayes
26/10/2023	Phillips & Becker	BP167	300.00		50.00	4056	101	250.00	Q2 Audit Costs
30/10/2023	SLCC	BP168	-108.00		-18.00	4008	101	-90.00	Refund for Cancelled Training

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ENCLOSURE 10

Total Payments for Month	42,738.88	0.00	775.13	41,963.75
Balance Carried Fwd	544,416.12			
Cashbook Totals	587,155.00	0.00	775.13	586,379.87