



REQUEST FOR FUNDING FOR SPECIFIC PROJECT

FINANCIAL YEAR 2023 -2024

DATE: 8th August 2023

TO: KENILWORTH TOWN COUNCIL / FINANCE & GENERAL SERVICES COMMITTEE.

Please read the Project Support Grant Criteria before completing this form

NAME / GROUP & MAIN CONTACT	Kenilworth Lions Club CIO Gerry Condon - Secretary
PROJECT TITLE	Kenilworth Lions Club Carols at the Castle 2023
TOTAL SUM REQUESTED	£1,000
COSTING OF PROJECT WITH FULL DETAILED BREAKDOWN	(Expenditure figures based on previous year) <u>Expenditure</u> English Heritage Charge -750 Stage, sound & lighting -3,000 Safety fencing & lighting -600 Insurance -380 Licence -21 First Aid -145 Security -150 Mulled Wine & Supplies -375 Donation, Salvation Army Band -250 Donation, School for Choir -150 Donation, Christmas Storyteller -50 Misc. expenses -200 <u>Total</u> -6,071 <u>Income</u> Entrance 450@£5 2,250 Drink Sales 900 <u>Expected shortfall</u> -2,921
DETAILS OF OTHER SOURCES OF FUNDING APPLIED FOR AND NAMES OF PARTNER ORGANISATIONS IF PROJECT IS JOINT/ MULTI GROUPS AND DETAILS OF FUNDING SUPPORT REQUESTS MADE BY THEM	None
PLEASE CONFIRM THAT YOU HAVE ENCLOSED YOUR MOST RECENT AUDITED BALANCE SHEET OR EQUIVALENT.	Attached: KLC AccountsJun22.pdf

TIMESCALE / DATE OF EVENT	16 th December 2023
NUMBER OF KENILWORTH RESIDENTS TO BENEFIT	850
OTHER INFORMATION IN SUPPORT OF THE APPLICATION	
Every Year Kenilworth Lions Club hold a Carol Concert in the very atmospheric setting of the Castle or Abbey Fields depending on availability. This is not an overtly religious service but a community event for Kenilworth families to gather and sing their favourite Christmas Carols and Christmas Songs. It does not raise funds; in fact, we usually make a significant loss. It is attended by the Coventry Salvation Army band and local schools, to whom we make donations. This year is our second after returning to the Castle, which provides an excellent setting and enables us to charge a modest entry fee to help cover costs; children are not charged admittance. Last year's event was extremely well attended so, hoping for good weather, we have budgeted for an increase in attendees.	

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Data Protection Statement

The information which you give when completing your application form will be used in accordance with the Data Protection Act 1998 and for the following purposes: to enable the organisation to create an electronic and paper record of your application; to enable the application to be processed; to enable the organisation to compile statistics, or to assist other organisations to do so, provided that no statistical information that would identify you as an individual will be published. The information will be kept securely, and will be kept no longer than necessary.

PLEASE RETURN THE COMPLETED FORM AND ENCLOSURES TO

**THE TOWN CLERK
KENILWORTH TOWN COUNCIL
VIA EMAIL TO kentc@kenilworth.org**

On your covering email – please confirm the following

Name and contact email and daytime telephone number.

Bank details – name and address of payee, bank sort code and account number

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