

	REQUEST FOR FUNDING FOR SPECIFIC PROJECT
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FINANCIAL YEAR 2023 -2024

DATE: August 2023

TO: KENILWORTH TOWN COUNCIL / FINANCE & GENERAL SERVICES COMMITTEE.

Please read the Project Support Grant Criteria before completing this form

NAME / GROUP & MAIN CONTACT	Julie Robinson - CEO Citizens Advice South Warwickshire 25 Meer Street Stratford upon Avon CV37 6QB Email: julie.robinson@casouthwarwickshire.org.uk Mobile: 07877340263
PROJECT TITLE	Kenilworth Outreach
TOTAL SUM REQUESTED	£2,600
COSTING OF PROJECT WITH FULL DETAILED BREAKDOWN	Salary 16 hours per week worker: £14,647.46 Oversight/technical supervision: £540.61 Travel & parking: £414 Training: £240 Postage etc: £422.50 Total cost: £16,264.57
DETAILS OF OTHER SOURCES OF FUNDING APPLIED FOR AND NAMES OF PARTNER ORGANISATIONS IF PROJECT IS JOINT/ MULTI GROUPS AND DETAILS OF FUNDING SUPPORT REQUESTS MADE BY THEM	Kenilworth United Charities (£10,000) We have had no indication that this will cease Core Funds here at CASW (£3,664.57)
PLEASE CONFIRM THAT YOU HAVE ENCLOSED YOUR MOST RECENT AUDITED BALANCE SHEET OR	Yes - 2021-2022 attached (Last year accounts currently being signed off)

EQUIVALENT.	
TIMESCALE / DATE OF EVENT	2023/24
NUMBER OF KENILWORTH RESIDENTS TO BENEFIT	Minimum 300 Kenilworth residents
OTHER INFORMATION IN SUPPORT OF THE APPLICATION	
Our services aim: We help people find a way forward We can all face problems that seem complicated or intimidating. At Citizens Advice we believe no one should have to face these problems without good quality, independent advice. That's why we're here: to give people the knowledge and the confidence they need to find their way forward - whoever they are, and whatever their problem. We wish to maintain accessibility and visibility to our much needed advice services for Kenilworth residents by remaining at our established venue in Kenilworth Library, where we deliver services using a paid and experienced case worker, rather than volunteers. Our services remain free, independent and impartial and we would provide advice, information, signposting and referrals as appropriate to each enquiry. We provide advice and information on a wide range of issues such as benefits, debt, employment, housing etc. Our adviser is fully trained to be able to give this level of advice and additional support is available for our adviser through advice supervisors and managers should they need additional training, advice or support whilst delivering our services. We regularly check the quality of the advice provided and provide feedback to advisers to maintain the continuity and quality of advice that we give according to our standards.	

In the last year 2022 - 2023 our paid worker supported 210 clients from Kenilworth wards, with 839 issues. This demonstrates complexity in this current cost of living crisis; each client is presenting on average with 3-4 separate issues for our worker to investigate and support on their behalf.

These clients received an income gain of £87, 492, with almost £45,000 of debt written off. The main issues are Benefits & Tax Credits (79 clients); Universal Credit (33); Charitable support and food banks (16); Consumer goods & services (13 clients) and Debt (39 Clients - Debt Relief Orders).

74% of the clients seen were female, with 46% having a disability or long term health issue. 92% identified as white ethnicity.

I have attached a graphic from our data which shows all issues and client data, together with demographic age and ethnicity for your information.

Our data for the first quarter of this year indicates that we have seen 108 clients overall in this first Q 58 % new clients. We anticipate that this demand will continue over the next 3 quarters, giving a total supported client number of 300 clients.

We are keen to continue the support for Kenilworth residents by maintaining the outreach, and seek to do this with a mix of funding from our own core se4vices, Kenilworth Town Council and Kenilworth United Charities.

Data Protection Statement

The information which you give when completing your application form will be used in accordance with the Data Protection Act 1998 and for the following purposes: to enable the organisation to create an electronic and paper record of your application; to enable the application to be processed; to enable the organisation to compile statistics, or to assist other organisations to do so, provided that no statistical information that would identify you as an individual will be published. The information will be kept securely, and will be kept no longer than necessary.

PLEASE RETURN THE COMPLETED FORM AND ENCLOSURES TO

**THE TOWN CLERK
KENILWORTH TOWN COUNCIL**

VIA EMAIL TO kentc@kenilworth.org

On your covering email – please confirm the following

Name and contact email and daytime telephone number.

Bank details – name and address of payee, bank sort code and account number