Kenilworth Town Council

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10 January 2025

NOTICE IS HEREBY GIVEN that a **TOWN COUNCIL MEETING** will be held at **7.00 pm on THURSDAY, 16 JANUARY 2025** in the **COUNCIL CHAMBER AT JUBILEE HOUSE** when your attendance is requested.

Town Clerk

DECLARATIONS OF INTEREST

Members are reminded of the utmost importance of making declarations of interest in respect of any of the items appearing on the Agenda below. Declarations should be entered on the form to be circulated with the attendance book, and should be made orally immediately before the item is discussed. Particular care should be taken to ensure that any beneficial or disclosable pecuniary interest has been identified under the provisions of Section 31 of the Localism Act 2011. If the interest is not registered, formal notification of it must be made within 28 days. Members are reminded of the need to also declare predetermination of any matter.

CIVILITY & RESPECT

Councillors and council staff have the right to carry out their civic duties and work without fear of being attacked or abused. The use of aggressive or abusive language (including raising of voice, swearing, shouting or in writing) which threatens or intimidates councillors or council staff is totally unacceptable.

AGENDA

1. DECLARATIONS OF INTEREST

2. MAYOR'S QUESTIONS

3. PUBLIC QUESTION TIME

   Before the business of the meeting, the public may ask questions in accordance with the following conditions (ref SO 3.10):

   (1). The total time to be no longer than 20 minutes.

(2). Electors of the Town of Kenilworth may submit one question relating to the business of Kenilworth Town Council.

(3). Questions to be submitted to the Mayor at the start of the meeting.

(4). Any questions not dealt with will stand until the next Council meeting.

(5). The answer to questions may be verbal by one or more members of Council.

(6). If answers cannot be given, the matter may be investigated and an answer given in writing later.

4. COMMUNICATIONS AND ANNOUNCEMENTS

Summary of recent Mayoral Engagements undertaken by the Town Mayor and Deputy Mayor from 4 December 2024.

Shop Window Comp.	07/12/2024
Christmas Market	14/12/2024
Opening of the Indian Ark	08/12/2024
Spring Playgroup - Scout & Guide Centre	13/12/2024
Lions Carol Concert	14/12/2024
Schools Carol Concert at the Castle	15/12 2024
WAVERLEY - Christmas Dinner	18/12/2024
Lions Panto - Priory Theatre	18/12/2024
Newlands Care Home Decoration Judging	20/12/2024
Judging the Corporate Ducks	20/12/2024
St Nicholas Church Carols by Candlelight	22/12/2024
Hosting Boxing Day at the Castle	26/12/2024
Boxing Day Duck Race	26/12/2024

5. APOLOGIES

6. MEMORIALS AND PETITIONS

7. MINUTES

To receive the Minutes of the Town Council held on 5 December 2024 **(Enclosure 1).**

8. MATTERS ARISING

(1) PUBLIC UPDATE FROM WDC (TC.398)

To receive a verbal update from the Leader of Warwick District Council, Councillor Ian Davison, regarding opportunities for collaborative working with this Council.

(2) DEVOLVED RESPONSIBILITIES (TC.115, TC.136, TC.164, TC.196, TC.233 TC.267, TC.305, TC.342, TC.373 and TC.407)

To receive a verbal update from the Task and Finish Group.

(3) PEDESTRIAN SAFETY AND TRAFFIC ISSUES ON ROADS NEAR KENILWORTH SCHOOL (TC.116, TC.138, TC.166, TC.198, TC.235, TC.269, TC.307, TC.344, TC.375 and TC.409)

(i) To receive an update from the Task and Finish Group - Cllrs J. Kennedy, R Dickson, A. Insley, Z. Leventhal and M. Stevens. (Update at **Enclosure 2**)

(ii) To consider a proposal to delegate the task of selection of the appropriate consultant to members of the Task & Finish Group to comprise Cllr Leventhal, Cllr Kennedy, the Town Clerk and one other volunteer from the T&F Group, with a view to progressing the study as soon as possible.

(4) TOWN COUNCIL ACCESSIBILITY GROUP (TC.122, TC.142, TC.240, TC 272, TC.309, TC.346, TC.377 and TC.411)

To receive a verbal update from the Task and Finish Group.

(5) CASTLE AND CROSSING (TC.276, TC.314, TC.348, TC.379 and TC.412)

To receive an update from the Task & Finish Group. (**Enclosure 3**)

(6) AUGMENTED REALITY PROJECT (TC.321, TC.349, TC.380 and TC.413)

To receive an update from the Task and Finish Group. (**Enclosure 4**)

(7) PUBLIC SPEAKING AT TOWN COUNCIL MEETINGS (TC.296, TC.350, TC.381 and TC.414)

To receive a verbal report from the Task and Finish Group.

(8) CLOSURE OF LLOYDS BANK /NEED FOR COMMUNITY BANKING HUB (TC.301, TC.351,TC.382 and TC.415)

To receive a verbal update on the current position.

(9) CHERRY ORCHARD (TC.37, TC.71, TC.98, TC.135,TC.383 and TC.416)

To receive a verbal update on the current position.

(10) 450th ANNIVERSARY OF ELIZABETH 1 VISIT TO KENILWORTH (TC.320, TC.384 and TC.417)

To receive an oral update from Councillor J Kennedy.

(11) CLIMATE AND NATURE BILL (TC.430)

To confirm that a letter was written to Sir Jeremy Wright MP and a response received at **Enclosure 5.**

(12) BIRMINGHAM AIRPORT – OBJECTION TO PLANNING APPLICATION (TC.394)

To receive a verbal update from Councillor M Stevens following the Planning Committee Meeting at Solihull Metropolitan Borough Council.

9. STANDING MATTERS

(1) BBV (Balfour Beatty Vinci) working in partnership with HS2

An update on any relevant aspects of HS2 and contact with BBV. (**Enclosure 6**)

(2). FLOOD INCIDENT REPORTING REQUIREMENTS TO WDC

The review of any report(s) rendered or now required under the advisory reporting arrangements requested by WDC.

(3) COMMITTEES AND WORKING GROUPS

To receive any updates on the work being undertaken by the Committees and Working Groups.

(i) Climate Emergency Working Group (**Enclosure 7**)

(ii) Community Infrastructure Levy (CIL) Working Group (**Enclosure 8**)

(iii) Town Development Working Group

(4) UPDATE REPORT FROM WARWICK DISTRICT COUNCILLORS

To receive an update on the recent work of WDC from Councillor R Hales (Copy at **Enclosure 9**)

(5) UPDATE REPORT FROM WARWICKSHIRE COUNTY COUNCILLORS

To receive a written report on the recent work of WCC from WCC Councillor Cooke. (Copy at **Enclosure 10**)

10. NEW MATTERS AND CORRESPONDENCE

(1) DRAFT CALENDAR

To receive the draft calendar for the forthcoming civic year (**Enclosure 11**)

(2) BUDGET AND PRECEPT FOR 2025-2026

To consider and approve:

a) Provision for the remainder of the current financial year, including any associated budget adjustments and the likely end-of-year scenario.
b) To consider and agree the main budget figures for the Financial Year 2025 - 2026 and to review the outline future planning requirements beyond that point.
c) To approve by resolution, setting of the precept for the financial year 2025-2026.

The proposed Band D figure, at £26.90 per household, is as recommended following the detailed review for the Budget by the Finance and General Services Committee on 19 December 2024. The balance of funding beyond that provided by the precept and other identified income, is drawn from the General Reserves at a sum of £20,000.

The reserves report is attached at **Enclosure 12**

The draft budget figures were previously considered by the Finance & General Services Committee, and accepted for both options. The precept of £26.90 is set out with the precept calculations and are attached at **Enclosure 13.**

(3) APPLICATION FOR SCHEDULED MONUMENT CONSENT

To note that a Scheduled Monument Consent application was submitted to Historic England on 20 December 2024 for the installation of additional signage for the Kenilworth Castle audio guide. Further details and documentation are available from the Clerk.

(4) NHS CONSULTATION – REHABILITATION BEDS

To note that a public consultation into the future locations of 35 community rehabilitation beds in South Warwickshire following approval from the ICB Board is underway.

The public consultation will run from Monday 6th January 2025, to Friday 14th February 2025 and people are being asked to give their views on two potential options for the locations of the community rehabilitation beds. (Details of options and how to participate in the consultation are at **Enclosure 14**)

(5) CASTLE GREEN – CAR PARK OPTIONS

To discuss the current condition of the Castle Green car park and the various options available, and to consider forming a Task and Finish Group to research and recommend the preferred option to take forward.

(6) REVIEW OF CHARGES

To discuss and approve undertaking a review of the following charges (to be brought back to the Town Council meeting on 27 February 2025).

(a) Castle Pass – administration charge
(b) Hire of the Council Chamber

(7) DEVOLUTION WHITE PAPER

(i) To note that a Devolution white paper has been issued English Devolution White Paper - GOV.UK and a Joint Statement from Leaders of North Warwickshire Borough Council, Nuneaton and Bedworth Borough Council, Stratford-on-Avon District Council and Warwick District Council regarding the Government's devolution white paper can be found at **Enclosure 15**.

(ii) To discuss and agree any response or actions from this Council.

(8) APPROVAL OF AWARD OF CONTRACT TO PREFERRED CONTRACTOR – ABBEY FIELDS AUGMENTED REALITY PROJECT

To consider the recommendations of the Project Board and to formally approve by resolution the award of contract to the preferred bidder to deliver the Augmented Reality Project at Abbey Fields, following the tender procurement process. (Commercially sensitive report at **Enclosure 16** circulated to Members only.)

The Council will move to exclude the press and public for this item of the agenda, by reason of the confidential and commercially sensitive nature of the business.
The public and press may be excluded under the provisions **of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972.**

(9) COMMUNITY SPEEDWATCH REVIEW /UPDATE

To note that Community Speedwatch have shared a review of the work carried out by volunteers during 2024. This has been circulated to Members and a copy of the report is held by the Clerk.

11. OFFICER'S REPORTS

(i) PROGRESS REPORT/UPDATE ON KENILWORTH LEISURE CENTRE REDEVELOPMENTS

To receive a report from WDC officers at **Enclosure 17.**

(ii) REPORT FROM WDC SITE DELIVERY OFFICER

To receive an interim update report from WDC Site Delivery Officer for Kenilworth. **(Enclosure 18)**

(iii) REPORT FROM SAFER NEIGHBOURHOOD TEAM

To receive a report / recent statistics from the Kenilworth Safer Neighbourhood Team. (**Enclosure 19**)

(iv) MAYOR ELECT

To appoint by resolution a Mayor Designate.

12. COMMITTEE REPORTS

To receive the minutes of the Finance & General Services Committee held on 19 December 2024 (**Enclosure 20**)

13. STATEMENTS OF EXPENDITURE FOR THE 2024 - 2025 FINANCIAL YEAR

To approve by Resolution, the Statements of Expenditure inclusive of Petty Cash Expenditure, for the months of November and December (Months 8 and 9) including trial balance and income and expenditure breakdown (Copy attached at **Enclosure 21**).

14. NOTICE OF MOTIONS

15. NEXT MEETING

To note that the next Meeting of the Town Council will be held in Jubilee House on **Thursday 27 February 2025** at 7.00pm.