

Kenilworth Town Council

Jubilee House, Smalley Place, Kenilworth, CV8 1QG

Telephone: 01926 859155

E-mail: kentc@kenilworth-tc.gov.uk



27 June 2025

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that a **FINANCE AND GENERAL SERVICES COMMITTEE MEETING** will be held in **JUBILEE HOUSE**, on **THURSDAY 3 JULY 2025**, at **7.00pm**, when you are requested to attend.

A handwritten signature in black ink, appearing to read 'M. Kelly', written over a horizontal line.

Town Clerk

DECLARATIONS OF INTEREST

Members are reminded of the utmost importance of making declarations of interest in respect of any of the items appearing on the Agenda below. Declarations should be entered on the form circulated with the attendance register, and should be made orally immediately before the item is discussed. Particular care should be taken to ensure that any beneficial or disclosable pecuniary interest has been identified under the provisions of Section 31 of the Localism Act 2011. If the interest is not registered, formal notification of it must be made within 28 days. Members are reminded of the need to also declare predetermination of any matter.

A G E N D A

1. DECLARATIONS OF INTEREST
2. APOLOGIES
3. MINUTES

To **NOTE** the Minutes of the Finance and General Services Committee held on 22 May 2025 (Copy attached at **Enclosure 1**).

4. NEW MATTERS

- (1) APPLICATION FOR GRANT FUNDING – 496 SQUADRON

To **DECIDE UPON AN APPLICATION** regarding an Application for Funding support in the sum of up to £500.00 (Copy attached at **Enclosure 2**)

(2) APPLICATION FOR GRANT FUNDING – ARTS UPLIFT

To **DECIDE UPON AN APPLICATION** to Town Council regarding an Application for Funding support in the sum of up to £3000.00 (Copy attached at **Enclosure 3**)

(3) APPLICATION FOR GRANT FUNDING – KENILWORTH SHOW

To **DECIDE UPON A RETROSPECTIVE APPLICATION** regarding an Application for Funding support in the sum of up to £600.00 (Copy attached at **Enclosure 4**)

(4) APPLICATION FOR GRANT FUNDING – TIME4HOPE

To **DECIDE UPON A RECOMMENDATION** regarding an Application for Funding support in the sum of up to £7084.00 (Copy attached at **Enclosure 5**)

(5) CHRISTMAS ARRANGEMENTS

- (i) To **CONFIRM** the arrangements for organising the High Street Lights Switch On (28 Nov)
- (ii) To **DISCUSS** the changes proposed to the Warwick Road (30 Nov) Lights Switch On event and layout, and any actions for the Town Council to take forward.

(6) CONSULTATIONS

To confirm that Statement of Licensing Policy 2026-2031 consultation https://www.warwickdc.gov.uk/info/20009/licensing/2009/statement_of_licensing_policy_2026-2031 and Off-Street parking in Warwick District survey https://www.warwickdc.gov.uk/news/article/1315/off-street_parking_in_warwick_district_-_survey to be delegated to the Business & Visitor Economy Working Group to compile and submit on behalf of the Town Council. (Submissions to be noted at Town Council meeting on 31 July 2025)

(7) WCC COUNCILLORS GRANT FUND

To **DISCUSS** whether the Town Council wishes to submit an application to the WCC Councillors' Grant Fund 2025/2026, Round 1, which is open for applications. The deadline to apply is 5pm on Sunday 20 July 2025.

<https://www.warwickshire.gov.uk/cllrgrants>

“The Warwickshire County Council Councillors' Grant Fund is a revenue grant aimed at community and voluntary organisations. The Fund provides each of the County's 57 Councillors with a pot of £8000 to support small-scale projects within their division that support the strategic priorities within the Council Plan.

All applications should aim to build community capacity and improve the health and wellbeing of people living in Warwickshire.

- Improve community assets and their sustainability

- Improve access to services
- Improve financial capability
- Reduce loneliness and social isolation
- Improve physical and/or mental health and wellbeing
- Promote equalities and inclusivity
- Improve the local environment and sustainability”

(8) PHOTOCOPIER

- (i) To discuss and **RESOLVE** to agree that in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting for the duration of the following item in view of the confidential nature of the business about to be considered (commercially sensitive contracts).
- (ii) To consider a confidential report regarding the options available for a replacement copier. (**Enclosure 6 Members Only**)
- (iii) To decide upon a recommendation to full council for the preferred copier, supplier and contract.

5. NEXT MEETING

To **NOTE** that the next scheduled meeting of the Finance and General Services Committee will take place on 2 October 2025, at 7pm.