

KENILWORTH TOWN COUNCIL

Minutes of the Meeting of the PLANNING COMMITTEE

Held at Jubilee House, Smalley Place, commencing 9:20pm, on Thursday 18 December 2025

PRESENT: Councillor K Dickson (in the Chair)

Councillors: D A T Bailey, A Chalmers, A Dearing, N Eaton, P Jones, A Marsh, A Milton and J Payne.

Town Clerk: Miss Maggie Field
Deputy Town Clerk: Miss G Honey

P.437 APOLOGIES

Cllr R Minto.

P.438 DECLARATIONS OF INTEREST

A Milton	W/25/1642	Applicant Known	Personal
K Dickson	W/25/1474	Applicant Known	Personal
A Milton	W/25/1474	Applicant Known	Personal

Cllrs Dickson, Bailey, Chalmers, Dearing, Eaton, Jones, Marsh and Payne made a declaration of personal interest in relation to Application W/25/1641 – Applicant Known.

P.439 MINUTES

The Minutes of the Planning Committee held on 4 December 2025 were moved, seconded, and approved.

P.440 MATTERS ARISING

None

NEW MATTERS

P.441 PLANNING APPLICATIONS - WARWICK DISTRICT COUNCIL

Amended, Deferred or Other Consideration Applications:

It was RESOLVED that:

Warwick District Council (WDC) be advised as stated in respect of the following amended applications:

None.

New applications:

It was RESOLVED that:

Warwick District Council (WDC) be advised as stated in respect of the following applications:

<u>Reference</u>	<u>COMMENT</u>
Application No: W/25/1474 Description: Demolition of existing single storey side structure. Erection of two storey extension to front of house. Erection of single storey to front of house. Erection of a single storey extension wrap-around to side and rear of house. Installation of window to side elevation of house. Alteration to fenestration. Alterations of flat roof to pitch to existing side structure. Address: 13 Ashfield Road, Kenilworth, CV8 2BE Applicant: Mr R Hicks	The Town Council has no reason to object to this application.
Application No: W/25/1641 Description: Conversion of existing roof space including the erection of a flat roof dormer extension and associated fenestration alterations. Address: Abbey Medical Centre, 42 Station Road, Kenilworth, CV8 1JD Applicant: Mrs Angie Newton	The Town Council has no reason to object to this application.
Application No: W/25/1642 Description: Erection of single storey rear extension, new roof over garage and new render finish Address: 9 Greville Road, Kenilworth, CV8 1EL Applicant: Lynda Mitchell	The Town Council has no reason to object to this application.
Application No: W/25/1681 Description: Application for Variation of Condition 3 of planning permission ref: W/24/1417 (Conversion of agricultural buildings to 3no. residential dwellings and replacement of building with car port) to change the timing relating to the implementation of the bat mitigation measures. Address: Crackley Farm, Crackley Lane, Kenilworth, CV8 2JS	The Town Council has no reason to object to this application.

Applicant: Border Holdings (UK) Limited	
Application No: W/25/1694 Description: Erection of first floor extension over existing single storey rear extension. Address: 23 Birches Lane, Kenilworth, CV8 2AB Applicant: Mr and Mrs Phillips	Whilst having no reason to object, Members were concerned that the proposed roof extension was not subservient with the existing dwelling.
Application No: W/25/1708 Description: Prior Approval Notification under Part 11, Class B of the GPDO 2015 for the demolition of Kenilworth School, Leyes Lane, Kenilworth, CV8 2DA Address: Former Kenilworth School, Leyes Lane, Kenilworth, CV8 2DA Applicant: Mr R Sittambalam	The Town Council has no reason to object to this application.

P.442 ATTENDANCE AT WARWICK DISTRICT PLANNING COMMITTEE MEETING

Members considered the material reviewed during this meeting. There were no matters that required Member attendance.

P.443 APPEALS - DECISIONS AND NOTIFICATIONS

None.

P.444 PLANNING CONTRARY DECISIONS, WITHDRAWALS AND RELATED MATTERS

Members NOTED the following updates:

(1) Contrary Decisions

Application No: W/25/1125

Description: Installation of 2no. padel courts, amendments to existing tennis court, extension to existing decking/balustrade and associated works including floodlights, fencing, access door and steps and landscaping.

Address: Kenilworth Tennis and Squash Club, Crackley Lane, Kenilworth, CV8 2JS

Applicant: Kenilworth Tennis, Squash & Croquet Club (KTSCC)

This application has been GRANTED by WDC Planning Committee. KTC raised an objection based on parking and amenity.

(2) Withdrawals

Application No: W/25/1235

Description: Erection of single storey wrap around extension to side and rear, loft conversion with rear dormer, installation of solar panels, external insulation with render finish for entire property, demolition of existing garage, new resin driveway

and new front gates.

Address: 61 Common Lane, Kenilworth, CV8 2EQ

Applicant: D Pollacco

This application has been withdrawn.

(3) Others

None.

P.445 CORRESPONDENCE & SPECIAL MATTERS

(i) Members NOTED the launch of a public consultation on Reforms to the Statutory Consultee System. This consultation seeks views on the following proposals:

- removing statutory consultee status from certain bodies
- reviewing the scope of what statutory consultees advise on
- improving performance management across existing statutory consultee bodies in the planning system more widely

The Chair asked Members to send any comments to her directly by 4 January 2026. A response will then be shared with Members before being submitted by the deadline of 13 January 2026.

(ii) Proposed upgrade to existing radio base station installation at CS_10842630, Land at O2 - Rugby club grounds, Glasshouse Lane, Kenilworth, Warwickshire, CV8 2AJ (NGR: E430603, N271515)

Members did not wish to provide any comments on this matter at this stage.

P.446 NEXT MEETING

It was NOTED that the next scheduled meeting would be held in Jubilee House, Smalley Place, **on Thursday 15 January 2026 following the meeting of the Town Council.**

The meeting concluded at 9:31pm.

Signed:

Dated: