

KENILWORTH TOWN COUNCIL

Minutes of the Meeting of the PLANNING COMMITTEE

Held at Jubilee House, Smalley Place, commencing 7:04pm, on Thursday 30 April 2026

PRESENT: Councillor K Dickson (in the Chair)

Councillors: D A T Bailey, N Eaton, P Jones, A Marsh, A Milton and J Payne.

Deputy Town Clerk: Miss G Honey

P.497 APOLOGIES

Cllrs A Chalmers and A Dearing

Cllr R Minto was absent.

P.498 DECLARATIONS OF INTEREST

Cllr K Dickson	W/26/0383	Applicant Known	Personal
Cllr P Jones	DOC/25/0075	KATA Member	Personal
Cllr N Eaton	DOC/25/0075	Neighbouring allotment holder	Personal

P.499 MINUTES

The Minutes of the Planning Committee held on 16 April 2026 were moved, seconded, and approved.

P.500 MATTERS ARISING

None.

NEW MATTERS

P.501 PLANNING APPLICATIONS - WARWICK DISTRICT COUNCIL

Amended, Deferred or Other Consideration Applications:

It was RESOLVED that:

Warwick District Council (WDC) be advised as stated in respect of the following amended applications:

None.

New applications:

It was RESOLVED that:

Warwick District Council (WDC) be advised as stated in respect of the following applications:

<u>Reference</u>	<u>COMMENT</u>
Application No: W/26/0125 Description: Erection of replacement cricket nets and equipment store. Address: Pavilion, Kenilworth Cricket Club, Warwick Road, Kenilworth Applicant: Kenilworth Cricket Club	The Town Council would like to SUPPORT this application in promotion of a community facility.
Application No: W/26/0251 Description: Proposed erection of a single storey side and rear extension following demolition of existing conservatory, with the alteration of existing single storey side extension roof. Address: 22 Lindsey Crescent, Kenilworth, CV8 1FL Applicant: Mr & Mrs S Thomas	The Town Council has no reason to object to this application.
Application No: W/26/0377 LB Description: Listed Building Consent for the re-painting of the exterior frontage. Address: Flat, The Royal Oak, 36 New Street, Kenilworth, CV8 2EZ Applicant: Admiral Taverns	The Town Council has no reason to object to this application and defers to WDC Conservation Officers.
Application No: W/26/0383 Description: Erection of a first-floor upward extension, with the installation of a rooflight to the rear roof slope. Installation of a juliet balcony to the first floor rear elevation. Replacement of the existing brick chimney. Erection of a single storey flat roof rear extension, replacing existing structures to the rear of house at ground floor, incorporating a sedum roof and two rooflights. Installation of a pergola canopy at rear of house, aligned with the projecting ground floor bay window. Alterations to the front elevation to include a recessed entrance porch with an overhanging canopy. Conversion of the garage roof from a flat roof to a lean-to	The Town Council has no reason to object to this application.

tilled roof. Formation of rear terrace. Address: 31 Moseley Road, Kenilworth, CV8 2AR Applicant: Mr L Coomber	
Application No: W/26/0413 Description: Erection of a single storey rear flat roof extension Address: 149 Clinton Lane, Kenilworth, CV8 1AY Applicant: Mr & Mrs Langhorn	The Town Council has no reason to object to this application.
Application No: W/26/0521 Description: Display of 2no. internally illuminated building letter signage to main building, 1no. internally illuminated totem sign, vinyls, non-illuminated post mounted signage, non-illuminated wall mounted signage and non-illuminated trolley cube signage. Address: 51 Bertie Road, Kenilworth, CV8 1JP Applicant: Waitrose	Whilst having no reason to object, Members noted that some of the signs have marginal differences and asked for signage to be re-used where possible, considering environmental and cost effective issues. Members also raised concern regarding the proposed new road sign on Warwick Road. It was unclear whether this formed part of this application as it is not contained within the description. Members believe this sign to be unnecessary and will create confusion with other superstores nearby.

P.502 ATTENDANCE AT WARWICK DISTRICT PLANNING COMMITTEE MEETING

Members considered the material reviewed during this meeting. There were no matters that required members attendance.

P.503 APPEALS - DECISIONS AND NOTIFICATIONS

None.

P.504 PLANNING CONTRARY DECISIONS, WITHDRAWALS AND RELATED MATTERS

Members NOTED the following updates:

(1) Contrary Decisions

None.

(2) Withdrawals

None.

(3) Others

None.

P.505 CORRESPONDENCE & SPECIAL MATTERS

- (i) Members NOTED that an application for works to a tree(s) located within a Conservation Area on land which KTC own has been submitted to the Council.

Application No: W/26/0515 TCA

Description: 1 x Beech - Remove lowest primary branch to west aspect (over footpath) which displays sub-optimal attachment and significantly impaired vitality

Address: Kenilworth Castle, Castle Green, Kenilworth, CV8 1NE

Applicant: English Heritage

- (ii) Members NOTED that this Council has received notification of a telecommunications upgrade proposal at Farmer Ward Road -

Existing 22.50m monopole and 3no. Antennas to be removed and replaced by the proposed 22.50m monopole and new headframe supporting 6no. Antennas. Existing vmo2 equipment cabin to be upgraded internally and ancillary development thereto.

Members had no comment to make.

- (iii) **Application No: DOC/25/0075**

Description: Application to Discharge Condition 38 (Allotment Delivery and Management Plan) of Planning Permission W/18/1635

Address: Land On the East Side Of, Glasshouse Lane, Kenilworth

Applicant: VISTRY SOUTH WEST MIDLANDS

Members NOTED the correspondence received from WDC relating to the discharge of condition 38 (Allotments delivery and Management plan) of planning application at the above site. Members wished to raise the following comments:

“Members considered the documentation relating to the discharge of condition 38 of planning application W/18/0635. Members noted that a substantial management plan had been submitted but agreed this should be referred to the expertise of the Kenilworth Allotment Tenants Association who manage current allotments within the town.”

P.506 NEXT MEETING

It was NOTED that the next scheduled meeting would be held in Jubilee House, Smalley Place, **on Thursday 21 May 2026 following the meeting of the Finance & General Services Committee.**

The meeting concluded at 7:16pm.

Signed:

Dated: