

29/05/2026

Kenilworth Town Council

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Detailed Income & Expenditure by Budget Heading 29/05/2026

Month No: 1

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 ADMINISTRATION								
1031 Adm Castle Pass	491	491	6,500	6,009			7.6%	
1034 Net Movem't from CIL Income	0	0	1,000	1,000			0.0%	
1076 Precept	174,920	174,920	349,840	174,920			50.0%	
1091 Refunds Received	251	251	0	(251)			0.0%	251
1096 Bank Interest Received	1,590	1,590	15,000	13,410			10.6%	
ADMINISTRATION :- Income	177,251	177,251	372,340	195,089			47.6%	251
4001 Salaries	9,438	9,438	157,500	148,062		148,062	6.0%	
4002 Employers NIC	1,228	1,228	0	(1,228)		(1,228)	0.0%	
4003 Employers S/Annuation	1,982	1,982	0	(1,982)		(1,982)	0.0%	
4008 Training	682	682	2,500	1,818		1,818	27.3%	
4010 Rating Demand	0	0	500	500		500	0.0%	
4014 Service Charge/Maintenance	(17,440)	(17,440)	20,000	37,440		37,440	(87.2%)	
4020 Miscellaneous Expenses	0	0	800	800		800	0.0%	
4022 Postage	0	0	700	700		700	0.0%	
4023 Stationery	0	0	1,200	1,200		1,200	0.0%	
4025 Insurance	0	0	2,000	2,000		2,000	0.0%	
4026 Subscriptions/Memb'ship Fees	1,889	1,889	3,750	1,861		1,861	50.4%	
4027 Photocopier and Charges	21	21	1,350	1,329		1,329	1.6%	
4028 IT Support / MTCE	608	608	7,300	6,692		6,692	8.3%	
4033 Website & Social media	(1,156)	(1,156)	2,500	3,656		3,656	(46.2%)	
4051 Bank Charges	2	2	150	148		148	1.7%	
4055 Audit - External	(670)	(670)	840	1,510		1,510	(79.8%)	
4056 Audit - Internal	(250)	(250)	1,000	1,250		1,250	(25.0%)	
4057 Accountancy & Support	(292)	(292)	2,400	2,692		2,692	(12.2%)	
4058 Legal Fees	(500)	(500)	1,000	1,500		1,500	(50.0%)	
ADMINISTRATION :- Indirect Expenditure	(4,457)	(4,457)	205,490	209,947	0	209,947	(2.2%)	0
Net Income over Expenditure	181,709	181,709	166,850	(14,859)				
6001 less Transfer to EMR	251	251	0	(251)				
Movement to/(from) Gen Reserve	181,458	181,458	166,850	(14,608)				
102 CIVIC EXPENSES								
4009 Travel & Tickets	(1,218)	(1,218)	1,500	2,718		2,718	(81.2%)	
4201 Mayor's Allowance	0	0	2,000	2,000		2,000	0.0%	
4211 Civic Hospitality	(3,377)	(3,377)	7,500	10,877		10,877	(45.0%)	
4216 Civic Insignia/Regalia	(978)	(978)	850	1,828		1,828	(115.1%)	
4219 Annual Meeting	0	0	1,000	1,000		1,000	0.0%	
4221 Elections Expenses	0	0	20,000	20,000		20,000	0.0%	
CIVIC EXPENSES :- Indirect Expenditure	(5,572)	(5,572)	32,850	38,422	0	38,422	(17.0%)	0
Net Expenditure	5,572	5,572	(32,850)	(38,422)				

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Detailed Income & Expenditure by Budget Heading 29/05/2026

Month No: 1

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
103 COMMUNITY INFRASTRUCTURE LEVY								
1082 WDC CIL transfer	36,497	36,497	0	(36,497)			0.0%	36,497
COMMUNITY INFRASTRUCTURE LEVY :- Income	36,497	36,497	0	(36,497)				36,497
Net Income	36,497	36,497	0	(36,497)				
6001 less Transfer to EMR	36,497	36,497	0	(36,497)				
Movement to/(from) Gen Reserve	0	0	0	0				
108 GRANTS & DONATIONS (incl S137)								
4702 Kenilworth Centre Grant	5,000	5,000	20,000	15,000		15,000	25.0%	
4712 Projects - Remembrance Expense	(910)	(910)	1,000	1,910		1,910	(91.0%)	
4722 New Christmas Lights Fund	0	0	10,000	10,000		10,000	0.0%	
4723 Christmas Illuminations	0	0	15,500	15,500		15,500	0.0%	
4800 Tfr to/from EMR	1,751	1,751	0	(1,751)		(1,751)	0.0%	
4900 Projects - Unspecified Allocat	0	0	50,000	50,000		50,000	0.0%	
4922 Working Group Initiatives	1,652	1,652	5,000	3,348		3,348	33.0%	1,751
4923 Environmental Grants	650	650	10,000	9,350		9,350	6.5%	
4930 Ex WDC Watering/Planting costs	0	0	1,500	1,500		1,500	0.0%	
GRANTS & DONATIONS (incl S137) :- Indirect Expenditure	8,142	8,142	113,000	104,858	0	104,858	7.2%	1,751
Net Expenditure	(8,142)	(8,142)	(113,000)	(104,858)				
6000 plus Transfer from EMR	1,751	1,751	0	(1,751)				
Movement to/(from) Gen Reserve	(6,392)	(6,392)	(113,000)	(106,608)				
109 TOWN PROJECTS								
4907 KTC Events	270	270	7,500	7,230		7,230	3.6%	
4917 Ken Revealed Project	0	0	5,000	5,000		5,000	0.0%	
4925 Allocation for Town Support	0	0	20,000	20,000		20,000	0.0%	
TOWN PROJECTS :- Indirect Expenditure	270	270	32,500	32,230	0	32,230	0.8%	0
Net Expenditure	(270)	(270)	(32,500)	(32,230)				
202 GATEHOUSE								
4290 Boxing Day Open Day	0	0	1,000	1,000		1,000	0.0%	
GATEHOUSE :- Indirect Expenditure	0	0	1,000	1,000	0	1,000	0.0%	0
Net Expenditure	0	0	(1,000)	(1,000)				

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Detailed Income & Expenditure by Budget Heading 29/05/2026

Month No: 1

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>203 ALLOTMENTS</u>								
1011 Rent Received	0	0	2,500	2,500			0.0%	
ALLOTMENTS :- Income	<u>0</u>	<u>0</u>	<u>2,500</u>	<u>2,500</u>			<u>0.0%</u>	<u>0</u>
Net Income	<u>0</u>	<u>0</u>	<u>2,500</u>	<u>2,500</u>				
Grand Totals:- Income	213,749	213,749	374,840	161,091			57.0%	
Expenditure	(1,617)	(1,617)	384,840	386,457	0	386,457	(0.4%)	
Net Income over Expenditure	<u>215,366</u>	<u>215,366</u>	<u>(10,000)</u>	<u>(225,366)</u>				
plus Transfer from EMR	1,750	1,750	0	(1,750)				
less Transfer to EMR	36,748	36,748	0	(36,748)				
Movement to/(from) Gen Reserve	<u>180,369</u>	<u>180,369</u>	<u>(10,000)</u>	<u>(190,369)</u>				

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Detailed Balance Sheet - Excluding Stock Movement

Month 1 Date 29/05/2026

A/c	Description	Actual	
<u>Current Assets</u>			
105	VAT Control	4,089	
200	Current/Deposit Account	236,954	
225	CCLA	500,000	
230	Petty Cash	200	
	Total Current Assets		741,243
<u>Current Liabilities</u>			
525	PAYE/NIC Due	2,931	
526	S/Annuation Due	2,609	
	Total Current Liabilities		5,539
	Net Current Assets		735,703
	Total Assets less Current Liabilities		735,703
<u>Represented by :-</u>			
300	Current Year Fund	215,366	
310	General Reserve	99,060	
330	EMR Equipment Upgrades	1,315	
331	EMR CIL	334,299	
333	EMR WDC Event Support	14,151	
340	EMR Election Fund	30,000	
341	EMR Planting Trees	41	
342	EMR Wayfinding	2,662	
344	EMR KTC Events Projects	510	
345	EMR Civic Insignia	3,246	
346	EMR Castle Green	5,591	
347	EMR Working Group Initiatives	7,209	
349	EMR Grit Bins	1,948	
353	EMR Staff & Training Costs	5,516	
356	EMR Illuminations	7,651	
357	EMR Kenilworth Revealed	1,539	
363	EMR Legal fees	4,526	
365	EMR Special Project Fund	637	
371	EMR Adverse Weather Fund	437	
	Total Equity		735,703

Date : 29/05/2026	Kenilworth Town Council	Page 1
Time: 14:33	Trial Balance for Month No: 1	User : MSF
	Account Number Order	

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control			4,089.22	
200	Current/Deposit Account			236,953.72	
225	CCLA			500,000.00	
230	Petty Cash			200.00	
310	General Reserve				134,057.19
330	EMR Equipment Upgrades				1,314.74
331	EMR CIL				334,298.77
333	EMR WDC Event Support				14,150.59
340	EMR Election Fund				30,000.00
341	EMR Planting Trees				40.79
342	EMR Wayfinding				2,662.00
344	EMR KTC Events Projects				510.48
345	EMR Civic Insignia				3,246.25
346	EMR Castle Green				5,590.86
347	EMR Working Group Initiatives				7,208.67
349	EMR Grit Bins				1,948.30
353	EMR Staff & Training Costs				5,516.09
356	EMR Illuminations				7,651.00
357	EMR Kenilworth Revealed				1,538.81
363	EMR Legal fees				4,525.70
365	EMR Special Project Fund				637.47
371	EMR Adverse Weather Fund				437.20
525	PAYE/NIC Due				2,930.88
526	S/Annuation Due				2,608.61
1031	Adm Castle Pass	101	ADMINISTRATION		491.00
1076	Precept	101	ADMINISTRATION		174,920.00
1082	WDC CIL transfer	103	COMMUNITY INFRASTRUCTURE		36,497.39
1091	Refunds Received	101	ADMINISTRATION		250.50
1096	Bank Interest Received	101	ADMINISTRATION		1,589.85
4001	Salaries	101	ADMINISTRATION	9,438.20	
4002	Employers NIC	101	ADMINISTRATION	1,228.08	
4003	Employers S/Annuation	101	ADMINISTRATION	1,982.02	
4008	Training	101	ADMINISTRATION	682.00	
4009	Travel & Tickets	102	CIVIC EXPENSES		1,217.58
4014	Service Charge/Maintenance	101	ADMINISTRATION		17,440.00
4026	Subscriptions/Memb'ship Fees	101	ADMINISTRATION	1,889.00	
4027	Photocopier and Charges	101	ADMINISTRATION	21.03	
4028	IT Support / MTCE	101	ADMINISTRATION	607.55	
4033	Website & Social media	101	ADMINISTRATION		1,155.50
4051	Bank Charges	101	ADMINISTRATION	2.49	
4055	Audit - External	101	ADMINISTRATION		670.00
4056	Audit - Internal	101	ADMINISTRATION		250.00
4057	Accountancy & Support	101	ADMINISTRATION		292.05
4058	Legal Fees	101	ADMINISTRATION		500.00
4211	Civic Hospitality	102	CIVIC EXPENSES		3,376.66
4216	Civic Insignia/Regalia	102	CIVIC EXPENSES		978.00
4702	Kenilworth Centre Grant	108	GRANTS & DONATIONS (incl	5,000.00	
4712	Projects - Remembrance Expense	108	GRANTS & DONATIONS (incl		910.00
4800	Tfr to/from EMR	108	GRANTS & DONATIONS (incl	1,750.50	
4907	KTC Events	109	TOWN PROJECTS	270.00	
4922	Working Group Initiatives	108	GRANTS & DONATIONS (incl	1,651.73	
4923	Environmental Grants	108	GRANTS & DONATIONS (incl	650.00	
6000	Transfer from EMR	108	GRANTS & DONATIONS (incl		1,750.50

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Date : 29/05/2026	Kenilworth Town Council	Page 2
Time: 14:33	Trial Balance for Month No: 1	User : MSF
	Account Number Order	

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
6001	Transfer to EMR	101	ADMINISTRATION	250.50	
6001	Transfer to EMR	103	COMMUNITY INFRASTRUCTURE	36,497.39	
Trial Balance Totals :				803,163.43	803,163.43
Difference				0.00	

Date: 29/05/2026	Kenilworth Town Council	Page: 1
Time 14:35	Cashbook 1	User: MSF
	CURRENT/DEPOSIT ACCT	For Month No: 1

Receipts for Month 1				Nominal Ledger Analysis			
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount Transaction Detail
Balance Brought Fwd :		47,338.08					47,338.08
Banked 02/04/2026		1,589.85					
	CCLA	1,589.85			1096	101	1,589.85 Interest Mar 26
Banked 24/04/2026		36,497.39					
	Warwick District Council	36,497.39			1082	103	36,497.39 CIL Payment
					331		36,497.39 CIL Payment
					6001	103	-36,497.39 CIL Payment
Banked 24/04/2026		65.00					
	Castle Passes	65.00			1031	101	65.00 Castle Pass Cash Payments
Banked 24/04/2026		250.50					
	Warwickshire County Council	250.50			1091	101	250.50 DBS Fee Refund
Banked 29/04/2026		174,920.00					
	Warwick District Council	174,920.00			1076	101	174,920.00 Precept Payment
Banked 29/04/2026		426.00					
	Castle Passes	426.00			1031	101	426.00 Castle Pass Income
Total Receipts for Month		213,748.74	0.00	0.00			213,748.74
Cashbook Totals		261,086.82	0.00	0.00			261,086.82

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Date: 29/05/2026		Kenilworth Town Council					Page: 2		
Time 14:35		Cashbook 1					User: MSF		
		CURRENT/DEPOSIT ACCT					For Month No: 1		
Payments for Month 1				Nominal Ledger					
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
02/04/2026	AccountAble	BP1	36.00		6.00	4057	101	30.00	Payroll Costs - Mar 26
13/04/2026	LinkIT Advanced Solutions	BP2	25.24		4.21	4027	101	21.03	Mthly Printer Costs
14/04/2026	Kenilworth Sch. of Embroidery	BP3	800.00			4900	108	800.00	Community Grant
17/04/2026	Gemma Honey	BP4	495.00			4008	101	495.00	CILCA Course Costs
17/04/2026	Miles Wyatt-Smith	BP5	131.42			4009	102	131.42	Lord Mayor of Cov Civic Dinner
17/04/2026	Maggie Field	BP6	270.90		20.40	4922	108	250.50	DBS Fees x5
20/04/2026	Warwickshire Classic Catering	BP7	898.00			4211	102	898.00	Civic Reception Catering
20/04/2026	Black Spiral Design	BP8	397.50			4033	101	397.50	Quarterly Web Costs
20/04/2026	Emmersons Printers	BP9	1,357.00			4922	108	1,357.00	Visit Kenilworth Leaflets
20/04/2026	Emmersons Printers	BP10	48.00		8.00	4211	102	40.00	Award of Merit Cetrificates
20/04/2026	Council Culture	BP11	1,750.50			4922	108	1,750.50	Strategy Day Facilitation
						347	0	-1,750.50	Strategy Day Facilitation
						6000	108	1,750.50	Strategy Day Facilitation
20/04/2026	Black Spiral Design	BP12	270.00			4907	109	270.00	Banner Design - Carnival 100
20/04/2026	Rialtas Business Solutions	BP13	735.60		122.60	4057	101	613.00	Annual Support Licence
20/04/2026	SLCC	BP14	149.40		0.90	4008	101	148.50	Local Council Admin Ref. Book
20/04/2026	WALC	BP15	2,860.20		149.20	4026	101	2,711.00	Annual Subscription
20/04/2026	The Kenilworth Centre	BP16	5,000.00			4702	108	5,000.00	Core Funding - 9 of 12
20/04/2026	SLCC	BP17	46.20		7.70	4008	101	38.50	Safeguarding Training
20/04/2026	Kenilworth Show	BP18	650.00			4923	108	650.00	Community Grant
20/04/2026	Dani Hunter	BP19	80.00			4009	102	80.00	Stratforf TC Civic Tour
20/04/2026	HSBC	BP20	2.49			4051	101	2.49	Monthly Bank Chgs
24/04/2026	Miles Wyatt-Smith	BP21	13.98			4922	108	13.98	Strategy Day Food
24/04/2026	Miles Wyatt-Smith	BP22	94.25		15.71	4211	102	78.54	Civic Tour Cream Tea
24/04/2026	Gemma Honey	BP23	30.25			4922	108	30.25	Strategy Day Food
24/04/2026	Maggie Field	BP24	91.00		15.17	4211	102	75.83	Town Assembly Drinks
24/04/2026	Maggie Field	BP25	8.36		1.39	4211	102	6.97	Town Assembly Drinks
24/04/2026	Staff Salaries	BP26-28	7,108.81			520		7,108.81	Staff Salaries - Apr 26
24/04/2026	Flotek Group	BP29	729.06		121.51	4028	101	607.55	Monthly IT Costs
24/04/2026	Microshade	BP30	53.94		8.99	4057	101	44.95	Monthly Rialtas Hosting
Total Payments for Month			24,133.10	0.00	481.78			23,651.32	
Balance Carried Fwd			236,953.72						
Cashbook Totals			261,086.82	0.00	481.78			260,605.04	