

PROPOSED BUDGET FOR RECOMMENDATION
AT FINANCE GEN SERVICES COMMITTEE
ON 18 DECEMBER 2025

ENCLOSURE 8

12 DECEMBER 2025

EXPENDITURE		<u>AGREED</u>	<u>AGREED</u>	<u>AGREED</u>	<u>DRAFT</u>	
<u>Administration</u>		<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	
4001	Gross Salaries	105,000	122,000	150,000	157,500	Adjusted re projected pay awards for next year, 2 x staff incremental rises Clerk CPD, Deputy CILCA, staff and councillor training
4008	Staff Training (& Members)	1000	1000	3000	2500	
4020	Misc Expenses	800	800	800	800	
4021	Phone/broadband	500	550	550	0	BT line no longer required
4022	Postage	750	825	825	700	Castle passes only Less paper use and utilising current stock, however includes extra card printer supplies for castle passes
4023	Stationery	1000	1000	1000	1200	
4025	Insurance	2300	3000	2000	2000	3rd year of policy procured Includes membership of WALC,NALC, NAS, Open Spaces, SLCC,
4026	Subscriptions/Memb Fees	3000	3300	3750	3750	
4027	Photocopier	1000	1000	1000	1350	New lease arrangement Monthly IT contract, MS Office monthly rates, Cloud, PSTN, Spanning backup and hosting of kenilworth.org (email addresses) Including proposed Maintenance agreement - Zubr and funds for marketing and promoting of App during Spring & Summer 2026 Retainer contract re websites, Hosting of 2 websites, domain names, and associated toolkit
4028	IT Support and Maintenance	6000	6000	6500	7300	Charges - re paying in cash (castle passes) and cheques received.
NEW	Kenilworth Revealed maintenance				5000	Moved into 300k -400k bracket
4033	Website & social media	4000	2500	2500	2500	Quarterly inspections. Hosting of and provision of Accounting software, Year End Closedown. Out sourced Payroll.
4051	Bank charges	100	250	150	150	Known charges - re Allotment land transfer & lease amendments
4055	Audit external	600	600	840	840	
4056	Audit internal	1000	1000	1000	1000	Venue hire, catering, photography, flowers Last invoice was for c £17800. Likely charges for current year is £16,275
4057	Accountancy & professional support	2000	2000	2000	2400	
4058	Legal fees	500	500	500	1000	
4219	Annual Meeting	750	1000	1000	1000	
4014	Jubilee House Service Charge	20000	20000	23000	20000	
4010	Rates	500	500	500	500	
4221	Election Expenses	15000	15000	15000	20000	Last invoice was for c £46,000. A by election has been costed at £19k
4290	Boxing Day	900	1000	1000	1000	

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sub-totals		<u>166,700</u>	<u>183,825</u>	<u>216,915</u>	<u>232,490</u>	
102	<u>Civic</u>					
4009	Civic Travel & tickets	2500	1500	2000	1500	Travel costs lower than anticipated.
4201	Mayoral Allowance	2000	2000	2000	2000	
4211	Civic Hospitality	6000	7500	7500	7500	
4216	Civic Regalia	1000	1000	1300	850	Past Mayor badges needed - new supplier
4225	Civic Tickets	500	500	0	0	Combined with 4009
sub-totals		<u>12,000</u>	<u>12,500</u>	<u>12,800</u>	<u>11,850</u>	
108 / 109	<u>Grants/Projects</u>					
4702	Kenilworth Centre grant	0	30000	25000	20000	
4712	Remembrance expenses	1200	1300	1300	1000	Savings following new supplier re Audio/speakers
4713	Grit Bins	300	0	0	0	None identified. EMR available
4900	General projects & grants	35000	35000	35000	35000	
4922	Working Group initiatives - grant reqs	3000	3000	3000	5000	
4930	Ex WDC Watering/ planting costs	2300	2500	1500	1500	Reductions with sustainable planting
4923	Town events support Grants	15000	15000	15000	15000	
NEW	Environmental Project Grants				10000	
NEW	New Christmas Illuminations Fund				10000	
NEW	Themed community event for year				7500	
NEW	Allocation for Town support				20000	Provision for services and support to link various sectors and organisations within the town.
108/4723	Christmas Illuminations	6000	15500	15500	15500	Current Lights installation contract awarded at c£16k p/a, WDC to contribute £8k, Lights Committee to raise and contribute £2k. Joint budget for both lights contracts.
4724	Christmas Lights Maintenance	8000				
sub-totals		<u>70,800</u>	<u>102,300</u>	<u>96,300</u>	<u>140,500</u>	
	<u>Brayes Bungalow</u>					
4012	Water/sewerage	0	0	0		
4041	Maintenance	250	0	0		

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	sub-totals	<u>250</u>	<u>0</u>	<u>0</u>	
	TOTAL	<u>249,750</u>	<u>298,625</u>	<u>326,015</u>	<u>384,840</u>
INCOME	Brayes Bungalow	6000	4320	0	
	Allotments	1750	1750	2150	2500
	Castle Passes - estimated	6000	6000	6050	6500
	Interest - estimated	2000	10000	15000	15000
	Transfer from General Reserves	6500	20000	10000	10000
	Budget out turn underspend				
	CIL admin		7000	1000	1000
					Reduction in projection - staff hours running lower than anticipated
	<u>TOTAL (ESTIMATED) INCOME</u>	<u>22,250</u>	<u>49,070</u>	<u>34,200</u>	<u>35,000</u>

PRECEPT **Calculation for Precept -**

Budget requirement		<u>249,750</u>	<u>298,625</u>	<u>326,015</u>	<u>384,840</u>
income		22,250	49,070	34,200	35,000
Budget reqt for precept calculation		<u>227,500</u>	<u>249,555</u>	<u>291,815</u>	<u>349,840</u>
Precept Amount declared to WDC £		<u>227,500</u>	<u>249,555</u>	<u>291,815</u>	<u>349,840</u>
Precept Amount £		<u>22.78</u>	<u>24.73</u>	<u>27.86</u>	<u>33.39</u>