



# **REQUEST FOR FUNDING FOR SPECIFIC PROJECT**

**FINANCIAL YEAR 2024 -2025**

**DATE: ...08/09/2025.....**

**TO: KENILWORTH TOWN COUNCIL / FINANCE & GENERAL SERVICES COMMITTEE.**

**Please read the Project Support Grant Criteria before completing this form**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                              |
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| <b>NAME / GROUP<br/>&amp; MAIN CONTACT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | VASA - Gill Cleeve CEO - gill.cleeve@vasa.org.uk<br>01789 777982                                                                                                                                                             |
| <b>PROJECT TITLE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Kenilworth Community Transport Support, Volunteer<br>Recruitment & First Aid Training                                                                                                                                        |
| <b>TOTAL SUM REQUESTED</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | £2,000                                                                                                                                                                                                                       |
| <b>COSTING OF PROJECT WITH<br/>FULL DETAILED BREAKDOWN</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Volunteer recruitment/training/DBS checks - £750<br>Mileage reimbursements ("empty miles" & hardship<br>funding support) £500<br>First Aid training with Compassionate Kenilworth - £750                                     |
| <b>DETAILS OF OTHER SOURCES<br/>OF FUNDING APPLIED FOR AND<br/>NAMES OF PARTNER<br/>ORGANISATIONS IF PROJECT IS<br/>JOINT/ MULTI GROUPS AND<br/>DETAILS OF FUNDING SUPPORT<br/>REQUESTS MADE BY THEM</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | We receive funding from Stratford District Council<br>and Stratford Town Trust to support residents in those<br>specific areas, and the Heart of England Community -<br>to support Solihull volunteer recruitment & training |
| <b>PLEASE CONFIRM THAT YOU<br/>HAVE ENCLOSED YOUR MOST<br/>RECENT AUDITED BALANCE<br/>SHEET OR EQUIVALENT.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Yes attached                                                                                                                                                                                                                 |
| <b>TIMESCALE / DATE OF EVENT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Ongoing, with focus on recruitment and training over the<br>next three months                                                                                                                                                |
| <b>NUMBER OF KENILWORTH<br/>RESIDENTS TO BENEFIT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | We currently support 795 registered residents, with<br>the help of just five local volunteer drivers.                                                                                                                        |
| <b>OTHER INFORMATION IN<br/>SUPPORT OF THE APPLICATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                              |
| <p>VASA is a local charity dedicated to reducing loneliness and ensuring access to essential services for residents who cannot use public transport or taxis. In Kenilworth, we currently support 795 registered residents with the help of just five local volunteer drivers. So far this year, our volunteers have completed 597 journeys, covering over 15,998 miles to enable residents to reach hospitals, GP surgeries, opticians, day services and other vital appointments. Demand is increasing and we urgently need to recruit and train more Kenilworth-based drivers to meet this local need.</p> <p style="text-align: right;"><b>Continue overleaf if required.</b></p> |                                                                                                                                                                                                                              |

The grant we are applying for would directly support journeys for Kenilworth residents, the recruitment, training and DBS checks for new drivers, and covering volunteer expenses so that isolated residents can continue to be reached. In addition, we have recently been approached by Compassionate Kenilworth to provide First Aid Training for their volunteers and local residents, and any funding to help us deliver this would be hugely beneficial in strengthening community resilience.

#### Data Protection Statement

The information which you give when completing your application form will be used in accordance with the Data Protection Act 1998 and for the following purposes: to enable the organisation to create an electronic and paper record of your application; to enable the application to be processed; to enable the organisation to compile statistics, or to assist other organisations to do so, provided that no statistical information that would identify you as an individual will be published. The information will be kept securely, and will be kept no longer than necessary.

#### **PLEASE RETURN THE COMPLETED FORM AND ENCLOSURES TO**

**THE TOWN CLERK  
KENILWORTH TOWN COUNCIL**

**VIA EMAIL TO [kentc@kenilworth.org](mailto:kentc@kenilworth.org)**

**On your covering email – please confirm the following**

**Name and contact email and daytime telephone number.**

**Bank details – name and address of payee, bank sort code and account number**