

Kenilworth Town Council

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6 February 2026

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that a **FINANCE AND GENERAL SERVICES COMMITTEE MEETING** will be held in **JUBILEE HOUSE**, on **THURSDAY 12 FEBRUARY 2026**, at 7.00pm, when you are requested to attend.

A handwritten signature in black ink, appearing to read 'M. Kelly', written over a horizontal line.

Town Clerk

DECLARATIONS OF INTEREST

Members are reminded of the utmost importance of making declarations of interest in respect of any of the items appearing on the Agenda below. Declarations should be entered on the form circulated with the attendance register, and should be made orally immediately before the item is discussed. Particular care should be taken to ensure that any beneficial or disclosable pecuniary interest has been identified under the provisions of Section 31 of the Localism Act 2011. If the interest is not registered, formal notification of it must be made within 28 days. Members are reminded of the need to also declare predetermination of any matter.

A G E N D A

1. DECLARATIONS OF INTEREST
2. APOLOGIES
3. MINUTES

To **NOTE** the Minutes of the Finance and General Services Committee held on 18 December 2025 (Copy attached at **Enclosure 1**).

4. MATTERS ARISING

None.

5. STANDING MATTERS

- (1) REVIEW OF GRANTS AWARDED 2024-2025

To **REVIEW** outstanding reports of grants awarded during the 2024-2025 Financial Year and any recent communications.

(2) INTERNAL AUDIT – REPORTS AND ACTION

To **REVIEW** the latest report received from the Internal Auditor and identify any actions required.

(3) TWINNING ASSOCIATION

To **RECEIVE** a verbal update from the Councillor Representatives.

(4) UYOGO FRIENDSHIP GROUP

To **RECEIVE** a verbal update from the Councillor Representatives.

(5) CEMETERY REPORT

To **RECEIVE** a verbal report.

(6) SHOP WINDOW COMPETITIONS

To **DISCUSS** a programme of future competitions for the forthcoming year and **AGREE** arrangements.

(7) REVIEW OF WEBSITE & ONLINE CONNECT PLATFORMS

To **NOTE** a report from the Deputy Clerk detailing the statistics and engagement information. (**Enclosure 2**)

(8) 9 MONTH REVIEW OF BUDGET

To **REVIEW** the position regarding spending and budget following nine months of the financial year, and to receive any verbal update from the RFO. (Income and Expenditure and EMR reports available at **Enclosure 3**).

(9) REVIEW OF INVESTMENT STRATEGY

To undertake the annual review of the Investment Strategy and **APPROVE BY RESOLUTION**. (**Enclosure 4**)

6. NEW MATTERS

(1) APPLICATION FOR GRANT FUNDING –KENILWORTH CARNIVAL

To **DECIDE UPON A RECOMMENDATION to Council** regarding an Application for Funding support in the sum of up to £16000.00 (Copy attached at **Enclosure 5**)

(2) APPLICATION FOR GRANT FUNDING – THE PARENTING PROJECT

To **DECIDE UPON A RECOMMENDATION to Council** regarding an Application for Funding support in the sum of up to £9600.00 (Copy attached at **Enclosure 6**)

(3) APPLICATION FOR GRANT FUNDING – KENILWORTH SCHOOL OF EMBROIDERY

To **DECIDE UPON AN APPLICATION** regarding an Application for Funding support in the sum of up to £800.00 (Copy attached at **Enclosure 7**)

(4) APPLICATION FOR GRANT FUNDING – BEYOND THE BUMP

To **DECIDE UPON AN APPLICATION** to Town Council regarding an Application for Funding support in the sum of up to £4800.00 (Copy attached at **Enclosure 8**)

(5) APPLICATION FOR GRANT FUNDING – KENILWORTH SHOW

To **DECIDE UPON AN APPLICATION** to Town Council regarding an Application for Funding support in the sum of up to £650.00 (Copy attached at **Enclosure 9**)

(6) APPLICATION FOR GRANT FUNDING – MIND MATTERS

To **NOTE** that a funding request was received from the Primary Care Network for project funding for Mind Matters. This was rejected and instead the applicants have been invited to brief Members, at a session in March, along with the two Kenilworth medical centres.

(7) CHRISTMAS ARRANGEMENTS

(i) To **CONFIRM** the date for the High Street Lights Switch On as Friday 27 November 2026.

(ii) To **DECIDE** whether to hold a market/fayre at Abbey End on Small Business Saturday (5 December).

(iii) To **NOTE** that WDC are currently reviewing the Warwick Road arrangements.

(8) CIL APPLICATION – KENILWORTH REVEALED

To receive the recommendation from the CIL Working Group in relation to the request to amend part of the Funding previously approved for the Kenilworth Revealed project. (Details at **Enclosure 10**) and **APPROVE BY RESOLUTION**.

(9) TOWN OF CULTURE 2028

To **DISCUSS** the opportunity to enter the UK Town of Culture 2028 competition (deadline for expression of interest is 31 March 2026)

(10) 2026 TOWN THEME AND ASSOCIATED EVENTS AND ARRANGEMENTS

To **DISCUSS** the options for a theme for 2026.

7. NEXT MEETING

To **NOTE** that the next scheduled meeting of the Finance and General Services Committee will take place on 21 May 2026, at 7pm (subject to approval of 2026/7 calendar).