Kenilworth Town Council

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20 February 2026

NOTICE IS HEREBY GIVEN that a **TOWN COUNCIL MEETING** will be held at **7.00 pm on THURSDAY, 26 FEBRUARY 2026** in the **COUNCIL CHAMBER AT JUBILEE HOUSE** when your attendance is requested.

Town Clerk

DECLARATIONS OF INTEREST

Members are reminded of the utmost importance of making declarations of interest in respect of any of the items appearing on the Agenda below. Declarations should be entered on the form to be circulated with the attendance book, and should be made orally immediately before the item is discussed. Particular care should be taken to ensure that any beneficial or disclosable pecuniary interest has been identified under the provisions of Section 31 of the Localism Act 2011. If the interest is not registered, formal notification of it must be made within 28 days. Members are reminded of the need to also declare predetermination of any matter.

CIVILITY & RESPECT

Councillors and council staff have the right to carry out their civic duties and work without fear of being attacked or abused. The use of aggressive or abusive language (including raising of voice, swearing, shouting or in writing) which threatens or intimidates councillors or council staff is totally unacceptable.

AGENDA

1. DECLARATIONS OF INTEREST

2. MAYOR'S QUESTIONS

3. PUBLIC QUESTION TIME

   Before the business of the meeting, the public may ask questions in accordance with the following conditions:

   (1). The total time to be no longer than 20 minutes.

(2). Electors of the Town of Kenilworth may submit one question relating to the business of Kenilworth Town Council.

(3). Questions to be submitted to the Mayor at the start of the meeting.

(4). Any questions not dealt with will stand until the next Council meeting.

(5). The answer to questions may be verbal by one or more members of Council.

(6). If answers cannot be given, the matter may be investigated and an answer given in writing later.

4. COMMUNICATIONS AND ANNOUNCEMENTS

Summary of recent Mayoral Engagements undertaken by the Town Mayor and Deputy Mayor from 10 January 2026.

Thanksgiving Mass - Warwick TC	18/01/2026
Parenting Project AGM	20/01/2026
Holocaust Memorial Service - War Memorial Warwick	27/01/2026
Voices of Ukraine Exhibition Monday	02/02/2026
Dorothy Sawyer's 100th birthday celebration	03/02/2026
Fundraising event Kenilworth Manor - Medic to Medics	09/02/2026
Kenilworth Ladies v Lichfield Ladies	22/02/2026
Big Iftar Meeting	23/02/2026

Tuesday 24 February 2026 at 9.30am – at Jubilee House.
Raising of Ukrainian flag to commemorate 4 years since the full scale invasion.

5. APOLOGIES

6. MEMORIALS AND PETITIONS

7. MINUTES

To receive the Minutes of the Town Council held on 15 January 2026. **(Enclosure 1)** and the Minutes of the Special Town Council meeting held on 5 February 2026 **(Enclosure 2)**

8. MATTERS ARISING

(1) DEVOLVED RESPONSIBILITIES TC.267, TC.305, TC.342, TC.373 TC.407, TC.440, TC.477, TC.514, TC.553, TC. 593 and TC. 628) and DEVOLUTION WHITE PAPER (TC.462, TC.488, TC.562, TC. 593 TC.628, TC.663, TC.700 and TC.725)

To receive an update from the Task and Finish Group. **(Enclosure 3)**

(2) PEDESTRIAN SAFETY AND TRAFFIC ISSUES ON ROADS NEAR KENILWORTH SCHOOL (TC.116, TC.138, TC.166, TC.198, TC.235, TC.269, TC.307, TC.344, TC.375 TC.409, TC.441, TC.478, TC.515, TC.554, TC. 594, TC.629 TC.664, TC.701 and TC.726)

To receive a verbal update from the Task and Finish Group.

(3) TOWN COUNCIL ACCESSIBILITY GROUP (TC.122, TC.142, TC.240, TC 272, TC.309, TC.346, TC.377, TC.411, TC.442, TC.479, TC.516, TC.555, TC. 595 and TC. 630)

To receive a verbal update from the Task and Finish Group

(4) CASTLE AND CROSSING (TC.276, TC.314, TC.348, TC.379, TC.412, TC.443, TC.480, TC.517, TC.556, TC. 596 and TC. 631)

To receive a verbal update from the Task & Finish Group.

(5) CASTLE GREEN (TC.460, TC.486, TC.523, TC.561, TC. 601, TC.635, TC.669 and TC. 727)

To receive an update from the Task and Finish Group on progress and recommendations. **(Enclosure 4)**

(6) PUBLIC SPEAKING AT TOWN COUNCIL MEETINGS (TC.296, TC.381, TC414, TC.445, TC.482, TC.519, TC558, TC.598 and TC.728)

To receive an update on recommendations to extend or adopt the pilot.

(7) STRATEGIC WORKSHOP (TC.710 and TC.729)

To discuss the event held on 24 January 2026 and confirm arrangements for the event to be held on 18 April 2026.

9. STANDING MATTERS

(1) BBV (Balfour Beatty Vinci) working in partnership with HS2

An update on any relevant aspects of HS2 and contact with BBV.

(2) FLOOD INCIDENT REPORTING REQUIREMENTS TO WDC

The review of any report(s) rendered or now required under the advisory reporting arrangements requested by WDC.

(3) COMMITTEES AND WORKING GROUPS

To receive any updates on the work being undertaken by the Committees and Working Groups.

(i) To receive a report from the **Finham Brook Working Group** (**Enclosure 5) and**
(ii) To consider and approve by resolution the following proposals for funding.

To spend up to £1,500 from the Working Groups budget to support **bridge naming**
To spend up to £750 on a new Finham Brook **walking trail**.

(iii) **Business & Visitor Economy Working Group** To consider and approve printing of the Trail leaflets. (Heritage (updated) Castle & Abbey (updated) Nature (no change).
The following cost options are available:
1000 of x 3 kinds £957.00
2000 of x 3 kinds £1157.00
3000 of x 3 kinds £1357.00
4000 of x 3 kinds £1570.00
5000 of x 3 kinds £1755.00

(4) UPDATE REPORT FROM WARWICK DISTRICT COUNCILLORS

To receive a written update on the recent work of WDC from Councillor R. Hales. **(Enclosure 6)**

(5) UPDATE REPORT FROM WARWICKSHIRE COUNTY COUNCILLORS

To receive a written report on the recent work of WCC from Councillor M Stevens. **(Enclosure 7)**

10. NEW MATTERS AND CORRESPONDENCE

(1) BLUE PLAQUES

To receive a verbal update from the Task & Finish Group.

(2) PROPOSAL TO FORM A YOUTH COUNCIL

i. To consider a proposal to participate in a pilot scheme to form a Youth Council in Kenilworth (instigated by WALC).

ii. To pass a resolution to establish a Youth Council, appoint a Lead Councillor, and allocate basic resources (eg meeting space, supervision, small budget)

iii. To delegate to the Group Leaders, Lead Councillor and Clerk and Deputy Clerk the formalising of key decisions relating to purpose and scope, age range of members and eligibility, selection method, membership size, term length, budget and resource support and safeguarding and compliance.

(3) FORMAT OF TOWN ASSEMBLY MEETING

To discuss new arrangements including use of a larger venue, inclusion of an interactive session, compilation of a video of the Council year, and invitations to targeted groups, eg grant recipients, community groups.

(4) KENILWORTH REVEALED – MARKETING

(i) To receive a written report from Councillor A Chalmers **(Enclosure 8)** .
(ii) To consider the following proposals:

a. Request to purchase tablets at a cost of up to £800 (WG Initiatives)
b. Request for approval for funding of £360.00 for various Marketing and Communications plans for the Summer season - launch on Sunday 24 May. (£200 for supply of costumes and £160 for leeches).
c. To discuss and grant permission for use of the Kenilworth Revealed logo/ other images from the KR Assets. (Delegate individual requests to Steering Committee and Clerk.)

(5) OPEN CONSULTATION – PROPOSALS FOR LOCAL GOVERNMENT REORGANISATION IN WARWICKSHIRE

To note and discuss the consultation being conducted by MHCLG and discuss any response required to share views on Local Government Reorganisation in Warwickshire, and provide feedback through the online survey.
The consultation is open from Thursday, 5 February, until Thursday, 26 March.

Alternatively, paper copies will be available from Kenilworth Library.

Consultation on Proposals for Local Government Reorganisation in Warwickshire - Ministry of Housing, Communities and Local Government - Citizen Space

(6) SOLIHULL COUNCIL AND COVENTRY CITY COUNCIL CONSULTATIONS

To review the consultations received from both councils and decide whether responses to any of these are required.

Details of all four consultations at **Enclosure 9**.

Solihull Council issues and options consultation for new Local Plan.
Coventry City Council Planning Policy Consultations – Shopfront Design Guide SPD
Coventry City Council Planning Policy Consultations – Local Listing Nominations
Coventry Local Plan Review Regulation 24 Statement: Notice of examination hearings.

(7) KINGS HILL MASTERPLAN AND DESIGN CODE SUPPLEMENTARY PLANNING DOCUMENT CONSULTATION

To note that the draft Kings Hill Masterplan and Design Code SPD is now subject to public consultation for six weeks commencing **13 February 2026** and **ending 27 March 2026.**

To view the consultation document and information on how to comment, visit warwickdc.gov.uk/kingshillspd

Responses to the SPD consultation must be received by **23:59** on **Friday 27th March 2026**. To consider delegating the drafting of a response to the consultation to the KTC Planning Committee.

11. OFFICER'S REPORTS

(i) PROGRESS REPORT/UPDATE ON KENILWORTH LEISURE CENTRE REDEVELOPMENTS

To receive a report from WDC officers **(Enclosure 10)**

(ii) REPORT RE SAFER NEIGHBOURHOOD TEAM

To receive a report / recent statistics on the work of the Kenilworth Safer Neighbourhood Team from Cllr Richard Dickson, **(Enclosure 11)** and link to the Warwickshire Police website - Kenilworth | Your area | Warwickshire Police | Warwickshire Police

(iii) REPORT FROM WDC SITE DELIVERY OFFICER

To receive an update from WDC Site Delivery Officer for Kenilworth.

12. COMMITTEE REPORTS

To receive the minutes of the Finance & General Services Committee held on 12 February 2026 (**Enclosure 12**) and consider arrangements for a Review of the Project Support Grant criteria, and the inclusion of the Environmental Community grants.

13. STATEMENTS OF EXPENDITURE FOR THE 2025 - 2026 FINANCIAL YEAR

To approve by Resolution, the Statements of Expenditure inclusive of Petty Cash Expenditure, for the month of January (Month 10) including trial balance and income and expenditure breakdown **(Enclosure 13)**

14. NOTICE OF MOTIONS

Safety near Kenilworth Gate

Councillor Richard Dickson to move

This Council notes that

1. residents at the Kenilworth Gate housing development who wish to get to or from Bullimore Wood, Kenilworth town centre or the bus stops on Leamington Road have to risk their personal safety when crossing the road;

2. there is no pavement, only a dangerous muddy verge, on the eastern side of Leamington Road between the Kenilworth Gate development and the St John's gyratory;

3. for more than 18 months residents at Kenilworth Gate and local ward councillors have been trying through direct contact to persuade Warwickshire County Council (WCC) and the site developer Persimmon Homes to improve road safety on Leamington Road;

4. a petition with more than 1,000 signatures was presented to WCC in December 2025 calling for WCC to take swift action to improve safety near the Kenilworth Gate development on Leamington Road;

5. despite the building in the past two years of 95+ new properties adjacent to Leamington Road at Kenilworth Gate, it remains the only road into or out of Kenilworth that is 40mph rather than 30mph,

6. in January 2026, in response to the petition, the WCC Transport & Highways Portfolio Holder and two WCC Highways Team staff met with some local Kenilworth Gate residents and two local ward councillors to witness first-hand the daily problems experienced by residents, and

7. WCC has made very little progress been in its discussions with Persimmon Homes for more than 12 months to try to address these safety issues and also to conclude the signing of a Section 278 Agreement to fund the road safety measures, that were included several years when planning permission was granted, on Leamington Road close to the A46 Thickthorn roundabout

This Council

a) endorses the concerns of local residents and the petition signatories about safety on Leamington Road;

b) believes that WCC and Persimmon Homes have had long enough to respond in positive and practical terms to the concerns of residents and local councillors, and

c) agrees to write to both the WCC Transport & Highways Portfolio Holder and the Regional Director for Persimmon Homes to express the urgent need for both parties to bring forward agreed, multi-faceted, properly funded and quickly deliverable plans to improve road safety on Leamington Road.

15. NEXT MEETING

To note that the next Meeting of the Town Council will be held on **Thursday 16 April 2026** at 7.00pm.