ENCLOSURE 1

KENILWORTH TOWN COUNCIL

Minutes of the Meeting of the PLANNING COMMITTEE

Held at Jubilee House, Smalley Place, commencing 8:39pm, on Thursday 3 September 2026

PRESENT: Councillor K Dickson (in the Chair)

Councillors: D A T Bailey, N Eaton, A Milton.

Town Clerk: Miss M Field
Deputy Town Clerk: Miss G Honey

P.559 APOLOGIES

Apologies received from Cllrs P Jones, R Minto and J Payne.

P.560 DECLARATIONS OF INTEREST

Cllr A Milton	W/26/1124	Applicant Known	Personal
Cllr K Dickson	W/26/1124	Applicant Known	Personal
Cllr K Dickson	W/26/1160	Member of PCC at neighbouring church	Personal

P.561 MINUTES

The Minutes of the Planning Committee held on 13 August 2026 were moved, seconded, and approved.

P.562 MATTERS ARISING

None.

NEW MATTERS

P.563 PLANNING APPLICATIONS - WARWICK DISTRICT COUNCIL

Amended, Deferred or Other Consideration Applications:

It was RESOLVED that:

Warwick District Council (WDC) be advised as stated in respect of the following amended applications:

None.

New applications:

It was RESOLVED that:

Warwick District Council (WDC) be advised as stated in respect of the following applications:

Reference	COMMENT
Application No: W/26/1030 **Description:** Variation of Condition 2 (Approved Plans) and Condition 5 (Holiday Units) of planning permission W/25/1254 granted on 24.02.2026 to reference new drawing revisions and to use no. 59 and no.63 as holiday lets/ rented accommodation or private dwellings to be in use for more than 6 weeks (Use Class C3). Original description of development: 'Change of use from The Kenilworth Bar (Sui Generis) to 1no. dwelling at No.61 (Use Class C3) and Nos. 59 and 63 to 2no. "Aparthotels" (Use Class C3). Works to include internal alterations to create 3 separate units, erection of single storey rear extension to No.61, alterations to fenestration, installation of rooflights and solar panels to the rear annexe at No. 63 **Address:** The Kenilworth, 61 Warwick Road, Kenilworth, CV8 1HN **Applicant:** Mr D Burges	The Town Council has no reason to object to this application.
Application No: W/26/1057 **Description:** Erection of a single storey outbuilding. **Address:** 32 Glasshouse Lane, Kenilworth, CV8 2AJ **Applicant:** Mr & Mrs Hutchings	The Town Council has no reason to object to this application.
Application No: W/26/1089 **Description:** Demolition of existing outbuilding existing used for garage. Erection of single storey wrap around extension to side and rear. Loft conversion. Erection of a front dormer. Installation of solar panels. External insulation with render finish for entire property. Alteration to fenestration. New resin driveway. Erection of 1m high gate to side of property. **Address:** 61 Common Lane, Kenilworth, CV8 2EQ	The Town Council has no reason to object to this application.

Applicant: Mr D Pollacco	
Application No: W/26/1123 **Description:** Display of 2 sets of trough lit individual house name letters, 1no. of non illuminated written text and 1no. trough lit pictorial projecting sign. **Address:** Green Man, 168 Warwick Road, Kenilworth, CV8 1HS **Applicant:** Ember Inns	The Town Council has no reason to object to this application.
Application No: W/26/1124 **Description:** Proposed erection of single storey side and rear extension, raising of dwellinghouse main roof height, raising of garage roof height (with addition of roof lantern), addition of render and cladding, enlargement of existing front porch, various alterations to fenestration and the addition of 1.no heat pump. **Address:** 37 Archer Road, Kenilworth, CV8 1DJ **Applicant:** J Brightley	The Town Council has no reason to object to this application.
Application No: W/26/1126 **Description:** Display of 2no. trough lit fascia signs, 1no. non-illuminated fascia sign and 1x vinyl. **Address:** 112a Albion Street, Kenilworth, CV8 2FZ **Applicant:** Tesco PLC	The Town Council has no reason to object to this application.
Application No: W/26/1141 LB **Description:** Construction of a single-storey, flat-roofed garden room to form a studio within the rear garden. **Address:** The House, 11 High Street, Kenilworth, CV8 1LY **Applicant:** Mr and Mrs Pittaway	The Town Council has no reason to object to this application.
Application No: W/26/1160 **Description:** Erection of a detached dwellinghouse **Address:** Land adjacent to Reservoir House, Crew Lane, Kenilworth, CV8 2LA **Applicant:** Mr I Simmons	Whilst having no reason to object, Members noted the narrow distance between the rear of the property and the boundary line and asked Officers to check this.

P.564 ATTENDANCE AT WARWICK DISTRICT PLANNING COMMITTEE MEETING

Members considered the material reviewed during this meeting. There were no applications that required member attendance.

P.565 APPEALS - DECISIONS AND NOTIFICATIONS

None.

P.566 PLANNING CONTRARY DECISIONS, WITHDRAWALS AND RELATED MATTERS

Members NOTED the following updates:

(1) Contrary Decisions

None.

(2) Withdrawals

None.

(3) Others

None.

P.567 CORRESPONDENCE & SPECIAL MATTERS

None.

P.568 NEXT MEETING

It was NOTED that the next scheduled meeting would be held in Jubilee House, Smalley Place, **on Thursday 1 October 2026 at 7pm.**

The meeting concluded at 8:47pm.

Signed: .....

Dated: .....