

Kenilworth Town Council

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Town Clerk: Miss M S Field



8 May 2026

NOTICE OF ANNUAL MEETING

NOTICE IS HEREBY GIVEN that the **ANNUAL MEETING** of the **TOWN COUNCIL** will be held at Leicester's Barn, Kenilworth Castle on **THURSDAY, 14 MAY 2026** at **7.00 pm.** when your attendance is requested.

A handwritten signature in black ink, appearing to read 'M S Field'.

Town Clerk

AGENDA

1. ELECTION OF TOWN MAYOR

To elect the Town Mayor for the ensuing year. (Item OP.1).

2. DECLARATION OF OFFICE BY THE NEWLY ELECTED MAYOR.

3. APOLOGIES

To receive any apologies

4. VOTE OF THANKS – RETIRING MAYOR

To offer a vote of thanks to the retiring Mayor (Item OP.2)

5. ELECTION OF DEPUTY MAYOR

To elect the Deputy Mayor for the ensuing year. (Item OP.3).

6. APPOINTMENT OF REPRESENTATIVES ON TOWN COUNCIL COMMITTEES, GROUPS AND WORKING PARTIES.

To appoint the members to the revised schedule of Town Council Committees, Groups and Working Parties (Item OP.4).

7. APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

To appoint the Town Council representatives who will serve on Outside Bodies. (Item OP.5).

8. APPOINTMENT OF TRUSTEES

To confirm, or appoint to, the Town Council schedule of Trustees. (Item OP.6).

9. CALENDAR OF MEETINGS AND COUNCIL CONTACT DETAILS

To receive and note the revised Calendar of Meetings for the 2026-2027 Civic Year, together with a list of Council Members and their contact details (Copies at Enclosures 1 and 2).

10. ATTENDANCE OF MEMBERS AT MEETINGS 2025-2026

To note the schedule of attendance at Town Council, and Finance & General Services and Planning Committees over the last 12 months. (Enclosures 3 and 4)